



**District Attendees**

Gary Page	Board President
Misha Sarkovich	Board Vice President
Michael McRae	Board Member
Randy Marx	Board Member
Nadine Reid	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager
Shawn Huckaby	Customer Service Manager
Ben Strange	Financial Analyst

**Other Attendees**

Andy Sells	Chief Executive Officer, ACWA JPIA
Brent Hastey	ACWA
Paul Helliker	General Manager, San Juan Water District
Tim Menezes	Visitor
George Babcock	Visitor

**Absent**

**AGENDA ITEMS**

**I. CALL TO ORDER**

- Board President Page called the meeting to order at 6:30 p.m.

**II. PUBLIC COMMENT**

- San Juan Water District's General Manager Helliker stated that the transfer market is shaping up to be better this year than in 2018. He provided a brief overview on the pricing negotiation and asked FOWD to consider its role in this water transfer opportunity.

President Page moved items IV.1 and IV.2 before the consent calendar.

### **III. CONSENT CALENDAR**

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
  - a. Regular Board Meeting of February 10, 2020
  - b. Special Board Meeting of March 3, 2020
2. Accept and File Treasurer's Report for the month of February 2020
3. Accept and File Investment Report for the month of January 2019
4. Accept and File Financial Expense Report
  - a. January 2020
  - b. February 2020
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of February 2020
7. Approval of Board Expense Report for the month of February 2020

Director Marx moved to approve the consent calendar as presented.

Director Sarkovich seconded the motion.

- Director McRae inquired about the Cal-Card purchase of steel.
- Operations Manager Nisenboym replied that part of the transmission main is being replaced by steel.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye.

### **IV. PRESENTATION & CORRESPONDENCE**

- 1. Oath of Office for Nadine Reid as the FOWD Director representing Division 1**
  - General Manager Gray facilitated the oath of office for Nadine Reid as the Director representing Division 1.
- 2. Presentation of refund from ACWA/JPIA from the Rate Stabilization Fund**
  - ACWA JPIA Chief Executive Officer Sells presented a refund of \$27,777 to the FOWD from the Rate Stabilization Fund.

**3. Correspondence dated February 15, 2020 from the County of Sacramento Environmental Management Department**

- General Manager Gray presented a correspondence dated February 15, 2020 from the County of Sacramento Environmental Management Department. The County Maintains record on the 945 active backflows within the District’s boundaries.

**V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS**

**1. Update and discussion on FOWD Water Supply for the month of February 2020**

- Operations Manager Nisenboym reported that the weather in the month of February was hotter than normal with zero precipitation. The total system demand for the month was recorded at 452.5 AC-FT. Wholesale connections provided 68.5% or 310.07 AC-FT. Groundwater sources provided 31.5% or 142.43 AC-FT.

**2. Consider appointments to serve as District Representatives to the various organizations and committees**

- President Page stated that the committee members will remain the same as 2019 with Director Reid taking over Director Carey’s committees. President Page will take over the Outreach Assignments replacing Director McRae. The 2020 assignments are listed below.

**FAIR OAKS WATER DISTRICT  
2020 ASSIGNMENTS**

<b>2020 - BOARD ASSIGNMENTS</b>	
Agency Name	2020
Sac. Groundwater Authority	Marx, Sarkovich
Regional Water Authority	Marx, Gray
ACWA JPIA	Marx, Sarkovich
Water Forum SE	Page, Gray

<b>2020 - COMMITTEE ASSIGNMENTS</b>	
Committee Name	2020
Budget	Sarkovich, Reid, Gray
Capital Improvement	Sarkovich, Reid, Gray
Personnel	McRae, Page, Gray
Public Relations	Page, Reid, Gray
Technical Advisory	Marx, McRae, Gray
Wholesale Water Agreement	Page, McRae, Gray
CWD 2X2	Marx, McRae, Gray

<b>2020 - OUTREACH ASSIGNMENTS</b>	
Agency/Committee Name	2020
FO Chamber	Gray, Page
Office of County Supervisor	Gray, Page
Office of State Assemblyman	Gray, Page
Office of State Senator	Gray, Page
FOVEC	Gray, Page
CSDA	Gray, Page
AWWA	Gray, Page
ACWA	Marx, Gray
LAFCo	Page, Gray

**3. Update and discussion on filing the CEQA documents for the Sacramento Area Sewer District Water Main Project**

- General Manager Gray provided the Board with an update on the filing of the CEQA documents for the Sacramento Area Sewer District Water Main Project. Under current rules a CEQA filing is not required.

**4. Update and discussion on the Northridge School Soccer Project**

- General Manager Gray provided an update on the Northridge School Soccer Project and asked Vice President Sarkovich to provide input.
- Vice President Sarkovich stated that FOWD already submitted information related to the Northridge School Soccer Project as requested.

**5. Update and discussion on the FOWD Corporation Yard Project**

- General Manager Gray provided an update on the FOWD Corporation Yard Project. The public outreach meeting schedule presented, is to hold meetings on April 20, 2020 at 6:00 p.m. and May 11, 2020 at 5:30 p.m.

Director Sarkovich moved to approve the proposed public meeting schedule for Corporation Yard Project.

Director McRae seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye.

## **VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS**

### **1. Discussion and possible action on the Mutual Aid Agreement with Orange Vale Water Company**

- General Manager Gray recommended that the Board approve the mutual aid agreement with Orange Vale Water Company.

Director Sarkovich moved to approve the proposed agreement for mutual aid between the FOWD and Orange Vale Water Company.

Director McRae seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye.

### **2. Discussion and possible action on FOWD Resolution No. 20-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Calling for a General Election”**

- General Manager Gray recommended that the Board adopt Resolution No. 20-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Calling for a General Election.”

Director Marx moved to adopt Resolution No. 20-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Calling for a General Election.”

Director Sarkovich seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye.

### **3. Discussion and possible action on FOWD Resolution No. 20-02: “A Resolution of the Board of Directors of the Fair Oaks Water District Approving the Categorical Exemption for the Construction of the Replacement of Groundwater Well at the New York Well Site”**

- General Manager Gray recommended that the Board adopt Resolution No. 20-02: “A Resolution of the Board of Directors of the Fair Oaks Water District Approving the Categorical Exemption for the Construction of the Replacement of Groundwater Well at the New York Well Site.”

Director Sarkovich moved to adopt Resolution No. 20-02: “A Resolution of the Board of Directors of the Fair Oaks Water District Approving the Categorical Exemption for the Construction of the Replacement of Groundwater Well at the New York Well Site.”

Director Reid seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye

**4. Discussion and possible action on FOWD Resolution No. 20-03: “A Resolution approving the Initial Study/Mitigated Negative Declaration for the Construction of the Groundwater Well at the Skyway Well Site”**

- General Manager Gray recommended that the Board adopt Resolution No. 20-03: “A Resolution approving the Initial Study/Mitigated Negative Declaration for the Construction of the Groundwater Well at the Skyway Well Site.”

Director Sarkovich moved to adopt Resolution No. 20-03: “A Resolution approving the Initial Study/Mitigated Negative Declaration for the Construction of the Groundwater Well at the Skyway Well Site.”

Director Marx seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye

**5. Discussion and possible improvement of a contract with Zim Industries, Inc. to complete drilling and development of New York Well and Skyway Well**

- General Manager Gray recommended that the Board authorize the General Manager to enter into a contract with Zim Industries, Inc. to complete drilling and development of New York Well and Skyway Well.

Director Sarkovich moved to authorize the General Manager to enter into a contract with Zim Industries, Inc. to complete drilling and development of New York Well and Skyway Well sites.

Director Reid seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye

Director Sarkovich moved to authorize the General Manager to use \$1,293,303 of the budgeted funds for the drilling and development of New York well and Skyway Well.

Director McRae seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye

The Board directed the General Manager to provide a project schedule for the wells.

**6. Discussion and possible action to approve and accept water easements from the Cottages at Sunset and from the Northridge Country Club Condominium Homeowners Association #2**

- General Manager Gray recommended that the Board approve and accept water easements from the Cottages at Sunset and from the Northridge Country Club Condominium Homeowners Association #2.

Director McRae moved to approve and accept water easements from the Cottages at Sunset and from the Northridge Country Club Condominium Homeowners Association #2.

Director Sarkovich seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye

**7. Update and discussion on FOWD Customer Email Project**

- Customer Service Manager Huckaby presented an update on FOWD customer email project.

**8. Discussion and possible action on Fair Oaks Recreation & Park District's Assessment Increase on the FOWD Gum Ranch Property**

- General Manager Gray presented the Fair Oaks Recreation & Park District's Assessment Increase on the FOWD Gum Ranch Property. The annual assessment cost to the FOWD is \$37.72.

Director Sarkovich moved to approve the Fair Oaks Recreation & Park District's Assessment Increase on the FOWD Gum Ranch Property.

Director Marx seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye

**9. Discussion on a letter of support for California State Assembly Concurrent Resolution 179**

- General Manager Gray presented a letter of support for California State Assembly Concurrent Resolution 179.

**VII. UPCOMING EVENTS**

**1. Fair Oaks Chamber of Commerce Business Luncheon / March 19, 2020 / Fair Oaks Community Club House / Fair Oaks**

- Information only.

## **VIII. REPRESENTATIVE REPORTS**

### **1. Sacramento Groundwater Authority (SGA)**

- General Manager Gray reported to the Board that SGA meetings focus on the groundwater bank, water transfers and water forum negotiation processes.

### **2. Regional Water Authority (RWA)**

- None.

### **3. Sacramento Water Forum**

- General Manager Gray provided a report from the Water Forum Caucus.

### **4. Other**

- None.

## **IX. DIRECTORS' REPORTS & COMMENTS**

### **1. Budget Committee – (Sarkovich, Vacant)**

- None.

### **2. Technical Advisory Committee – (Marx, McRae)**

- None.

### **3. Capital Improvement Committee – (Sarkovich, Vacant)**

- None.

### **4. Personnel Committee – (McRae, Page)**

- None.

### **5. Public Relations Committee – (Page, Vacant)**

- None.

### **6. Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)**

- None.

### **7. Carmichael Water District Ad-Hoc Committee – (Marx, McRae)**

- General Manager Gray reported that he is seeking water transfers with Carmichael Water District.

### **8. Other**

- None.

## **X. GENERAL MANAGER'S REPORT**

### **1. Maintenance Work Report**

- Report provided; no discussion.

### **2. Capital Projects Status Reports**

- a) January
  - Report provided, no discussion.
- b) February
  - Report provided, no discussion.

### **3. Authorizations of Additional Funding**

- Report provided, no discussion.

### **4. Water Transfer Status Report**

- None.

### **5. Claims Against District**

- Report provided, no discussion.

### **6. Employee Update**

- General Manager Gray reported that an offer was made for the Operations Superintendent.

### **7. Water Issues – Update on Regional Involvement**

- None.

### **8. Other**

- General Manager Gray reported that the 2019 CAFR will be presented during the April Board meeting.

## **XI. PUBLIC COMMENT**

- Visitor George Babcock inquired about the architectural presentation and if the architect will be receptive to feedback.
- General Manager Gray replied that the architect will be receptive during the future meetings.
- Director Page inquired if the architect could use a comment form during the meetings.
- General Manager Gray replied that they will take public input and final decision will be made by the Board.

President Page closed the open session meeting at 8:18 p.m.

President Page called the closed session meeting to order at 8:28 p.m.

**XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956**

1. Conference on Anticipated Litigation (Subdivision (d) of Section 54956.9)- one case

President Page closed the closed session meeting at 9:28 p.m.

President Page reopened the meeting to the public at 9:28 p.m.

**XIII. REPORT FROM CLOSED SESSION**

- None.

**XIV. PUBLIC COMMENT**

- None.

**XV. ADJOURNMENT**

With no further business to come before the Board, President Page adjourned the meeting at 9:28 p.m.

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The Board approved the preceding minutes on April 13, 2020

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Tom R. Gray  
General Manager/Board Secretary

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Date