



District Attendees

Misha Sarkovich	Board President
Randy Marx	Board Vice President
Nadine Reid	Board Member
Gary Page	Board Member
Tom Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager
Shawn Huckaby	Customer Service Manager
Josh Heavenston	Operations Superintendent

Other Attendees

Pam Tobin	Board President, San Juan Water District
Ted Costa	Director, San Juan Water District
Paul Helliker	General Manager, San Juan Water District

Absent

Michael McRae

AGENDA ITEMS

I. CALL TO ORDER

- Board President Sarkovich called the meeting to order at 6:38 p.m.
- General Manager Gray stated that in accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed, and this meeting will take place solely by teleconference.

II. PUBLIC COMMENT

- San Juan Water District General Manager Helliker commented that San Juan Water District plans to exercise valves on the cooperative transmission main pipeline on January 19 and 20. SJWD notified FOWD in November, December and most recently, last week. He stated that he needs the valves to be opened downstream of the FO-40 to do the project that is necessary to maintain the wholesale transmission system which serves FOWD as well.
- President Sarkovich inquired if General Manager Gray is okay with the request from San Juan Water District.

- General Manager Gray replied that the FOWD is in the process of replying to San Juan Water District.
- San Juan Water District General Manager Helliker stated related to the letter on groundwater banking and partnership, Citrus Heights Water District is meeting with San Juan Water and is requesting FOWD staff be at the meeting. He stated that there should be a water transfer this year and hopes FOWD will participate.
- President Sarkovich inquired if General Manager Gray will attend the meeting.
- General Manager Gray stated he will attend the meeting.
- President Sarkovich inquired if General Manager Gray has a response.
- General Manager Gray replied that the conjunctive use and groundwater transfers between FOWD and San Juan Water District is a great idea. He hopes that FOWD and SJWD can come to a mutual understanding that benefit both agencies.
- San Juan Water District General Manager Helliker commented that San Juan Water District is proceeding with the Hinkle Reservoir lining and cover replacement project this year. This project will reduce the ability to store treated water and will require wholesale customers to be prepared for any emergencies related to the project.
- General Manager Gray stated that the Hinkle Project would be covered under an updated wholesale purchasing agreement and he has been directed to not pursue any new agreements with San Juan Water District until a new wholesale agreement has completed.
- President Sarkovich stated that due to COVID-19 the FOWD will continue to do teleconference meetings until it is safe to conduct in person meetings. He requested that the General Manager refrain from reading the agenda item and that the Board go directly into discussion. Members of the public are encouraged to inquire about the topic at any time.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of December 14, 2020
2. Accept and File Treasurer's Report for the month of December 2020
3. Accept and File Investment Report for the month of November 2020
4. Accept and File Financial Expense Report (no report)
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of December 2020
7. Approval of Board Expense Report for the month of December 2020

President Sarkovich moved to approve the consent calendar as presented.

Vice President Marx seconded the motion.

Motion carried with the following votes: Sarkovich – aye, Marx – aye, Reid – aye, and Page – aye

Absent: McRae

IV. PRESENTATION & CORRESPONDENCE

1. Oath of office for Randy Marx as the FOWD Director Representing Division 4

- General Manager Gray stated that the oath of office for Director Marx was conducted on January 8, 2021.

2. Oath of office for Misha Sarkovich as the FOWD Director Representing Division 5

- General Manager Gray stated that the oath office for Director Sarkovich was conducted on January 8, 2021.

3. Presentation to Gary Page for his service as Board President in 2020

- General Manager Gray stated that in recognition of Director Page for his service as Board President in 2020, a plaque was delivered on January 8, 2021.

4. Correspondence from Voter Registration and Elections regarding 2021 Index of Elected Officials

- General Manager Gray presented a correspondence from the Voter Registration and Elections regarding 2021 Index of Elected Officials.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on FOWD Water Supply for the month of December 2020

- President Sarkovich stated that the water supply report for the month of December 2020 has been provided to the Board.

2. Update and discussion on FOWD Groundwater Wells Projects

- President Sarkovich stated that the report has been provided to the Board.
- Director Page commented that Skyway Well production estimates are very good and the District should celebrate.

3. Update and discussion on the FOWD Corporation Yard Project

- President Sarkovich stated that the report has been provided to the Board. He stated that he wants to make sure that the delays are not due to FOWD staff.
- Director Page stated that he agrees with President Sarkovich's concern about the slow progress and inquired if there is anything the District can do to move the project forward.
- General Manager Gray replied that staff agrees with the Board and feels the project design is behind schedule. Staff is doing everything in their power to move the project forward.

4. Update and discussion on Transmission Main Replacement Alternative Analysis Report

- General Manager Gray stated the Technical Committee has reviewed the draft report and provided comments to the consultant. He recommended that the Technical Committee review the replies from the consultant prior to presentation to the Board at the next meeting.
- Vice President Marx stated that the Technical Committee meeting was canceled and will reschedule to review the report.
- Director Page stated that the Board does not make decisions in a committee environment.
- President Sarkovich stated that the full Board will be involved with the decision-making process.

5. Update and discussion on Joint FOWD and CHWD request for financial records related to wholesale water rates

- General Manager Gray provided an update on the FOWD and CHWD request for financial records related to wholesale water rates. San Juan staff has stated that they will respond to the request and provide the financial records.
- Director Page stated that FOWD is looking for a fair allocation of cost and the FOWD rate payers are not paying for items that do not benefit them like the Antelope Pump Station Project.
- San Juan Water District General Manager Helliker stated that they received the request and will be providing over 15,000 pages of information. He stated that the Antelope pump station was paid for by San Juan Retail, Folsom, and Orangevale. He stated it did not allocate any cost to the other districts.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Consider appointments to serve as District representatives to various organizations and committees

- President Sarkovich stated that he would like to keep the same representative and committee assignments for 2021.
- Director Sarkovich will replace Director Page for the outreach assignments in 2021.
- The following is the 2021 Board Assignments.

**FAIR OAKS WATER DISTRICT
2021 ASSIGNMENTS**

2021 - BOARD ASSIGNMENTS	
Agency Name	2021
Sac. Groundwater Authority	Marx, Sarkovich
Regional Water Authority	Marx, Gray
ACWA JPIA	Marx, Sarkovich
Water Forum SE	Page, Gray

2021 - COMMITTEE ASSIGNMENTS	
Committee Name	2021
Budget	Sarkovich, Reid, Gray
Capital Improvement	Sarkovich, Reid, Gray
Personnel	McRae, Page, Gray
Public Relations	Page, Reid, Gray
Technical Advisory	Marx, McRae, Gray
Wholesale Water Agreement	Page, McRae, Gray
CWD 2X2	Marx, McRae, Gray

2021 - OUTREACH ASSIGNMENTS	
Agency/Committee Name	2021
FO Chamber	Gray, Sarkovich
Office of County Supervisor	Gray, Sarkovich
Office of State Assemblyman	Gray, Sarkovich
Office of State Senator	Gray, Sarkovich
FOVEC	Gray, Sarkovich
CSDA	Gray, Sarkovich
AWWA	Gray, Sarkovich
ACWA	Gray, Sarkovich
LAFCo	Gray, Sarkovich

2. Discussion and possible action on General Manager's Amended and Restated Employment Agreement

- President Sarkovich stated that the Board discussed the General Manager's Amended and Restated Employment Agreement at the last meeting and will take formal action at this meeting.

President Sarkovich moved to approve the General Manager's Amended and Restated Employment Agreement for 2021.

Vice President Marx seconded the motion.

Motion carried with the following votes: Sarkovich – aye, Marx – aye, Reid – aye, and Page – aye

Absent: McRae

3. Discussion and possible action on selecting a consultant for the required 2021 Fair Oaks Water District's salary and compensation survey

- President Sarkovich stated that it is Board's policy to conduct a compensation survey every five years.

President Sarkovich moved to approve Bryce Consulting for the required 2021 Fair Oaks Water District's salary and compensation survey at the cost of \$9,690.

Vice President Marx seconded the motion.

Motion carried with the following votes: Sarkovich – aye, Marx – aye, Reid – aye, and Page – aye

Absent: McRae

4. Discussion and possible action on additional funding for 2020/2021 and 2020 funds for work in progress projects to be carried forward to 2021

- President Sarkovich stated that the staff report has been provided.
- Director Reid inquired if the carryover funds were in line with normal conditions.
- General Manager Gray replied that this year is higher due to the capital improvement projects being carried forward.

President Sarkovich moved to authorize the General Manager to transfer from reserves \$1,500 in additional funding for 2020 expenses, carry forward \$3,981,781 in unused fund to complete capital improvement projects and carry forward \$4,663.79 in unused funds for uniforms from 2020 to 2021.

Vice President Marx seconded the motion.

Motion carried with the following votes: Sarkovich – aye, Marx – aye, Reid – aye, and Page – aye

Absent - McRae.

5. Update and discussion on a renewal of the agreement between FOWD and the Fair Oaks Historical Society

- President Sarkovich stated that the report has been provided to the Board.
- Vice President Marx stated that he recommends that the Board review each year.
- Director Page stated that the Board should review each year and that the Historical Society maintains the building for the District.
- President Sarkovich stated that the Board will review in January 2022.

VII. UPCOMING EVENTS

1. SJWD Finance Committee Meeting – January 26, 2021

- Information Only.

2. SJWD Board Meeting – January 27, 2021

- Information Only.

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- None.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Reid)

- None.

2. Technical Advisory Committee – (Marx, McRae)

- None.

3. Capital Improvement Committee – (Sarkovich, Reid)

- None.

4. Personnel Committee – (McRae, Page)

- None.

5. Public Relations Committee – (Page, Reid)

- None.

6. Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)

- None.

7. Carmichael Water District Ad-Hoc Committee – (Marx, McRae)

- None.

X. GENERAL MANAGER’S REPORT

1. Maintenance Work Report

- Report provided, no discussion.

2. Capital Projects Status Reports

- Report provided, no discussion.

3. Authorizations of Additional Funding

- Report provided, no discussion.

4. Water Transfer Status Report

- General Manager Gray stated that in 2020 the District participated in a water transfer with Carmichael Water through the Regional Water Authority. FOWD is working with Carmichael to reconcile and it will be 50/50 split after related costs.

5. Claims Against District

- None.

6. Employee Update

- Operations Manager Nisenboym stated that he will be retiring on January 29, 2021 after 15 years of service to the District.
- President Sarkovich stated that he is making the right decision and thanked Operations Manager Nisenboym for his service to the District.
- Vice President Marx stated he appreciated working with Operations Manager Nisenboym and his engineering expertise.
- Director Reid stated that she appreciates his work and wishes him a good retirement.
- Director Page stated that the District will miss him and that he brought value to the District.
- President Sarkovich stated that Operations Manager Nisenboym contributed a lot to the District; he hopes Operations Manager Nisenboym enjoys his retirement.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- None.

XI. PUBLIC COMMENT

- None.

XII. ADJOURNMENT

With no further business to come before the Board, President Sarkovich adjourned the meeting at 7:38 p.m.

The Board approved the preceding minutes on February 8, 2021

Tom R. Gray
General Manager/Board Secretary

Date