



District Attendees

Misha Sarkovich	Board President
Michael McRae	Board Member
Gary Page	Board Member
Nadine Reid	Board Member
Tom R. Gray	General Manager
Chi Ha-Ly	Finance Manager
Shawn Huckaby	Customer Service Manager
Josh Heavenston	Operations Superintendent

Other Attendees

Richard Gray	UCCE Master Gardeners of Sacramento County
Ted Costa	Director, San Juan Water District
Dan Erikson	Comstock Johnson Architecture Inc.
Efren Gutierrez	Gutierrez and Associates
Mara Gutierrez	Gutierrez and Associates
John Smith	Visitor

Absent

Randy Marx	Board Vice President
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AGENDA ITEMS

I. CALL TO ORDER

- Board President Sarkovich called the meeting to order at 6:32 p.m.
- General Manager Gray stated that in accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed, and this meeting will take place solely by teleconference.

II. PUBLIC COMMENT

- None.

President Sarkovich moved items V.1 and VI.5 before the consent calendar.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of April 12, 2021
 2. Accept and File Treasurer's Report for the month of April 2021
 3. Accept and File Investment Report for the month of March 2021
 4. Accept and File Financial Expense Report for the month of April 2021
 5. Approval of Warrants
 6. Approval of Cal-Card Statements for the month of April 2021
 7. Approval of Board Expense Report for the month of April 2021
- General Manager Gray requested that the Board amend item III.5 to include San Juan Water District's water bill of \$445,984.59 for water purchase.

President Sarkovich moved to approve the consent calendar as amended.

Director McRae seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Reid – aye, and Sarkovich – aye.

Absent: Marx

IV. PRESENTATION & CORRESPONDENCE

1. None.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on FOWD Corporate Yard Project

- General Manager Gray stated that at the direction of the FOWD Board, the District contracted with Comstock Johnson Architecture Inc. to complete a peer review of the Corporate Yard Project.
- Mr. Dan Erikson of the Comstock Johnson Architecture Inc. provided an overview on the status of the Corporate Yard Project.
- Ms. Mara Gutierrez of Gutierrez Associates inquired about the pending progress payment for 30% design documentation.

The Board directed staff to issue progress payment to Gutierrez Associates for 30% design documentation.

- 2. Update and discussion on FOWD Groundwater Well Projects**
 - General Manager Gray provided an update on the FOWD Groundwater Well Projects.
- 3. Update and discussion on 2021 Water Supply Reliability**
 - General Manager Gray provided to the Board an update on the 2021 Water Supply Reliability. He reported that San Juan Water District stated they can meet 100% of the FOWD customer demand with surface water for the remainder of 2021. He stated FOWD has a robust groundwater supply in addition to the available surface water.
- 4. Update and discussion on the status of selecting a new member of the FOWD management team**
 - General Manager Gray reported to the Board that the new Operations Manager is scheduled to start May 17, 2021.
- 5. Update and discussion on the 2021 Fair Oaks Water District's salary and compensation survey**
 - General Manager Gray recommended that the Board schedule a Special Board Meeting for Monday, May 24, 2021.
 - Director Page stated that the Personnel Committee should meet on Monday, May 24, 2021, and present a recommendation to the full Board during the Regular Board Meeting in June.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

- 1. Update and discussion on FOWD Water Supply for the month of April 2021**
 - President Sarkovich stated that the water supply report for the month of April 2021 has been provided to the Board.
 - Director McRae inquired whether the District will be able to achieve 30% groundwater production without Town Well being operational.
 - General Manager Gray replied that the District was able to pump 30.4% groundwater in the month of April to meet system demand without Town Well being operational.
- 2. Discussion and possible action on the Northridge Elementary School Soccer Field Project**
 - President Sarkovich stated that a report was provided to the Board on the Northridge Elementary School Soccer Field Project.
- 3. Discussion and possible action on the Fair Oaks Recreation & Park District waterline in front of the Community Clubhouse**
 - General Manager Gray provided the Board with a preliminary overview of the Fair Oaks Recreation & Park District waterline in front of the Community Clubhouse.

4. Discussion and possible action on purchasing a replacement service truck for the Pipeline Crew in accordance with FOWD's approved 2021 Budget

President Sarkovich moved to approve the purchasing of a replacement service truck for the pipeline crew in accordance with FOWD's approved 2021 Budget.

Director McRae seconded the motion.

- Director McRae inquired if staff can delay the purchase of the service truck to the next budget year.
- Customer Service Manager Huckaby replied that this purchase was already delayed a year and the District is using equipment past the average useful life.

Motion carried with the following votes: McRae – aye, Page – aye, Reid – aye, and Sarkovich – aye.

Absent: Marx

5. Discussion and possible action on sponsoring the Fair Oaks Harvest Festival promoting efficient water use in the FOWD service area

- Director McRae stated that the Harvest festival event supports the community synergy between two organizations for conservation and outreach.
- Mr. Richard Gary from UCCE Master Gardeners of Sacramento County stated that the Harvest event was virtual last year and had over 40,000 public views on over 20 videos. This year there will be an emphasis on reducing water use.
- Director McRae recommended that the District sponsor the Harvest Festival at the \$500 - \$1,000 level.
- General Manager Gray proposed to sponsor at the \$500 level and link the Harvest Festival website to the FOWD's site.

Director McRae moved to sponsor the UCCE Master Gardeners of Sacramento County Harvest Festival at the \$500 level.

President Sarkovich seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Reid – aye, and Sarkovich – aye.

Absent: Marx

6. Discussion and possible action on additional funding for 2021

President Sarkovich moved to authorize the General Manager to transfer \$15,000 from contingency fund for air release valve and blow-off projects.

Director McRae seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Reid – aye, and Sarkovich – aye.

Absent: Marx

7. Discussion on a possible transfer of Groundwater from FOWD to the CWD in 2021

- General Manager Gray provided an update on the possible transfer of groundwater from FOWD to the CWD in 2021.

VII. UPCOMING EVENTS

1. ACWA Spring Conference – Virtual – May 12-13, 2021

- Information Only.

2. CSDA GM Leadership Summit – Lake Tahoe – June 27-28

- Information Only.

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- None.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Reid)

- None.

2. Technical Advisory Committee – (Marx, McRae)

- None.

3. Capital Improvement Committee – (Sarkovich, Reid)

- None.

4. Personnel Committee – (McRae, Page)

- None.

5. Public Relations Committee – (Page, Reid)

- None.

6. Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)

- None.

7. **Carmichael Water District Ad-Hoc Committee – (Marx, McRae)**
 - None.

X. GENERAL MANAGER’S REPORT

1. **Maintenance Work Report**
 - Report provided, no discussion.
2. **Capital Projects Status Reports**
 - Reports provided, no discussion.
3. **Authorizations of Additional Funding**
 - Report provided, no discussion.
4. **Water Transfer Status Report**
 - None.
5. **Claims Against District**
 - None.
6. **Employee Update**
 - None.
7. **Water Issues – Update on Regional Involvement**
 - None.
8. **Other**
 - None.

XI. PUBLIC COMMENT

- None.

XII. ADJOURNMENT

With no further business to come before the Board, President Sarkovich adjourned the meeting at 8:13 p.m.

The Board approved the preceding minutes on June 14, 2021

Tom R. Gray
General Manager/Board Secretary

Date