



Policy Number:	6055
Policy Title:	Request to Reduce Metered Water Service Size

This policy is in place to allow a property owner to reduce the size of a meter installation. The property owner is billed based on size of water meter(s) providing water service to the property.

At the December 12, 2011 District Board meeting, the District Board of Directors approved a waiver (one time per service installation) for all expenses associated with meter size reduction for any property owner requesting a smaller meter serving a residential property. The waiver effective dates are May 9, 2011 through December 31, 2012. Property owners that fulfill the requirements of this policy will be billed the rate of the new installed (downsized) meter; the approved meter fixed service charges will be prorated as of the day the ‘Authorization to Reduce Metered Water Service Size’ form is received by District staff.

1. Criteria
 - 1.1. Where customer is requesting reduction in the size of a meter billed for water service.
2. Requirements
 - 2.1. The property owner must complete the ‘Authorization to Reduce Metered Water Service Size’ form. The property owner shall determine the size reduction in accordance with District Standards and Specifications.
 - 2.2. The reduction in meter size is voluntary.
 - 2.3. The reduction in meter size is limited to existing 2” meter and 1.5” meter installations - the smallest meter available to be installed is a 1” meter.
 - 2.4. All expenses associated with service and meter size reduction will be paid by the property owner prior to District completing installation.
3. Cost
 - 3.1. The cost of adaptors and labor to install meter to be paid by the property owner in accordance with the ‘Authorization to Reduce Metered Water Service Size’ agreement.
4. Installation
 - 4.1. The District will assess each water service installation to determine if the existing water service lateral (from water main to water meter) needs to be replaced.

4.1.1. Water service needs replacement

4.1.1.1. District will install a new water service and meter.

4.1.1.1.1. The water service and meter will be sized as requested by the property owner.

4.1.1.2. The cost to replace the water service will be funded by the District.

4.1.2. Water service does not need replacement.

4.1.2.1. District will install a new water meter on the existing meter setter.

4.1.2.2. Future maintenance to the water service by the District will result in downsizing the service line to the size of the water meter.