



District Attendees

Gary Page	Board President
Misha Sarkovich	Board Vice President
Michael McRae	Board Member
Randy Marx	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager
Shawn Huckaby	Customer Service Manager

Other Attendees

Tim Menezes	Visitor
George Babcock	Visitor

Absent

AGENDA ITEMS

I. CALL TO ORDER

- Board President Page called the meeting to order at 6:33 p.m.

II. PUBLIC COMMENT

- None.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of December 9, 2019
2. Accept and File Treasurer's Report for the month of December 2019

3. Accept and File Investment Report for the month of November 2019
4. Accept and File Financial Expense Report (no report)
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of December 2019
7. Approval of Board Expense Report for the month of December 2019

Director McRae moved to approve the consent calendar as presented.

Director Sarkovich seconded the motion.

- Director McRae inquired about the purchase of the backhoe.
- General Manager Gray replied that the purchase of the backhoe was in the 2019 budget and the District purchased the equipment within the approved amount.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye and Sarkovich – aye.

IV. PRESENTATION & CORRESPONDENCE

1. Presentation to Michael McRae for his service as Board President in 2019

- General Manager Gray presented a recognition plaque to Director McRae for his service as Board President in 2019.

2. Staff presentation on the FOWD Operations Site at Gum Ranch

- General Manager Gray presented an update on the FOWD Operations Site at Gum Ranch.
- Director McRae inquired if there is a requirement for any permits for the storage site.
- General Manager Gray replied that currently there is no need for a permit.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on FOWD Water Supply for the month of December 2019 and 2019 year end

- Operations Manager Nisenboym reported that the precipitation for the month of December was 1” above the average. The total system demand for the month was recorded at 382 AC-FT. Wholesale connections provided 235 AC-FT. Groundwater sources provided 146 AC-FT. The total consumption for the year ended 2019 was 9,398 AC-FT. Last year the demand was slightly higher at 9,575

AC-FT. The District demand for 2019 was 10% lower compared to the 10-year average.

- 2. Update and discussion on the new audio/video system for the FOWD Board Room**
 - General Manager Gray provided an update on the new audio/video system for the FOWD Board Room.
- 3. Update and discussion on the FOWD Corporation Yard Project**
 - General Manager Gray provided an update on the 2019 Corporation Yard Project.
- 4. Update and discussion on the FOWD Groundwater Wells Project**
 - General Manager Gray provided an update on the FOWD Groundwater Wells Project.
- 5. Update and discussion on new FOWD Director representing Division 1**
 - General Manager Gray stated that the FOWD Board of Directors has been operating without a Division 1 Director since the passing of Director Carey. The Board took action to fill the vacant Division 1 Board seat through participation in the March 3, 2020 Primary Election. Only one candidate successfully met the qualifications and applied to fill the open Division 1 seat. Ms. Nadine Reid is scheduled to take the oath of office and be sworn in as a FOWD Division 1 Board Member at the first FOWD Board meeting after the March 3, 2020 election.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

- 1. Consider appointments to serve as District representatives to various organization and committees**
 - Director Page stated that the Board will keep the current appointments as they are and will appoint/reassign when the new Board member joins FOWD in March 2020.
- 2. Discussion and possible action on 2020 FOWD Salary Ranges for all Board approved positions**
 - General Manager Gray recommended that the Board approve 2020 FOWD Salary Ranges for all Board approved positions.

Director Marx moved to approve the 2020 FOWD Salary Ranges for all Board approved positions.

Director Sarkovich seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye and Sarkovich – aye.

3. Discussion and possible action on additional funding for 2019/2020 and 2019 funds for work in progress projects to be carried forward to 2020

- Finance Manager Ha-Ly highlighted projects that required additional funding for 2019/2020 and 2019 work that need to be carried to 2020. She recommended the following: \$20,382 to be taken from reserves for 2019 expenses, \$1,266,089.66 of 2019 work in progress projects to be carried to 2020, and \$3,357 from contingency to fund 2020 expenses. She emphasized that the final 2019 funds to be carried forward may be less than current requested amount once the 2019 projects have been reconciled and closed.

Director McRae moved to approve the additional funding as presented.

Director Sarkovich seconded the motion.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye and Sarkovich – aye.

VII. UPCOMING EVENTS

1. Supervisor Susan Peters Community Meeting / January 15, 2020 / FOWD Administration Building

- Information only.

2. Fair Oaks Chamber of Commerce Business Luncheon / December 12, 2019 / Fair Oaks Community Club House / Fair Oaks

- Information only.

3. San Juan Water District

a. Finance Committee Meeting / January 21, 2020 / SJWD Administration Building.

- Information only.

b. Regular Board Meeting / January 22, 2020 / SJWD Administration Building.

- Information only.

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- Director Marx reported that the SGA meeting discussed the positive health of the aquifer.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

4. Other

- None.

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Vacant)

- None.

2. Technical Advisory Committee – (Marx, McRae)

- None.

3. Capital Improvement Committee – (Sarkovich, Vacant)

- None.

4. Personnel Committee – (McRae, Page)

- None.

5. Public Relations Committee – (Page, Vacant)

- None.

6. Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)

- None.

7. Carmichael Water District Ad-Hoc Committee – (Marx, McRae)

- None.

8. Other

- None.

X. GENERAL MANAGER'S REPORT

1. Maintenance Work Report

- Report provided; no discussion.

2. Capital Projects Status Reports

- None.

3. Authorizations of Additional Funding

- Report provided; no discussion.

4. Water Transfer Status Report

- None.

5. Claims Against District

- Report provided; no discussion.

6. Employee Update

- None.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- General Manager Gray reported that for the 18th consecutive year, the FOWD received the GFOA award for excellence in financial reporting.

XI. PUBLIC COMMENT

- Visitor George Babcock suggested that the FOWD include the area of the District when comparing usage to other districts in the response letter to the Sacramento Bee. He stated his appreciation for FOWD's financial transparency.

President Page closed the open session meeting at 7:39 p.m.

President Page called the closed session meeting to order at 7:45 p.m.

XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54954.5 AND 54956

1. Conference on Anticipated Litigation (Subdivision (d) of Section 54956.9)- one case
2. Public Employee Performance Evaluation – General Manager's performance evaluation and conference involving compensation

President Page closed the closed session meeting at 9:02 p.m.

President Page reopened the meeting to the public at 9:02 p.m.

XIII. REPORT FROM CLOSED SESSION

The following action was taken in closed session pursuant to government code section 54957 and is now reported to the public:

“Effective January 1, 2020, increase the annual salary of the General Manager by 1.8% and provide a one-time \$5,000 contribution to a Deferred Compensation Plan of the General Manager’s choice as a performance incentive payment in accordance with section 4(ii) of the General Manager’s Employment Agreement.”

Director Page moved the motion.

Director Sarkovich seconded the motion.

Motion carried with the following votes: Page – aye, Sarkovich – aye, Marx – aye, and McRae – aye.

XIV. PUBLIC COMMENT

- None.

XV. ADJOURNMENT

With no further business to come before the Board, President Page adjourned the meeting at 9:03 p.m.

The Board approved the preceding minutes on February 10, 2020

Tom R. Gray
General Manager/Board Secretary

Date