



Maintenance Lead Worker

Annual Salary Range \$66,372.80 - \$89,564.80

Fair Oaks Water District (FOWD) is committed to providing our community with an adequate and reliable supply of water, exceeding all drinking water standards, at the lowest reasonable cost. A full-time position offers a terrific team environment and excellent benefit package.

This is an open until filled recruitment. The FOWD may schedule interviews to fill the position at any time during a continuous recruitment and may close it without notice.

General Statement of Job

Under general supervision of the Maintenance Supervisor, this position implements the Fair Oaks Water District (FOWD) fire hydrant and valve maintenance programs, the FOWD blow-off and air-release maintenance programs, the FOWD inventory system, the FOWD vehicle and equipment preventative maintenance program, and receiving of FOWD materials and supplies; performs general building, yard, vehicle, and equipment maintenance; assists in duties related to the FOWD Injury and Illness Prevention Program and related safety programs; assists in duties related to building and vehicle security.

Statement of Job Priorities

A general list of priorities for this position includes the following:

1. Safety related programs
2. Equipping crews for the workday
3. Inventory system
4. Routine maintenance

Job Standards/Specifications

Knowledge of:

- Inventory best management practices.
- Construction safety laws, rules, and regulations.
- General landscaping, irrigation techniques, methods, and troubleshooting.
- DOT regulations for performing safety sensitive functions.
- Microsoft Office software applications.
- Parts and equipment used in water distribution industry.

Ability to:

- Communicate clearly and concisely, both orally and in writing.
- Operate FOWD equipment.

Desired Qualifications

- Minimum of two years' experience in inventory control.
- Minimum of two years' experience working as a California Distribution Operator Grade II or higher.
- Working knowledge of MS Office software applications.

- Experience in equipment and vehicle maintenance and trouble shooting.
- Any combination of training and experience may qualify if it would provide the skills, knowledge, and abilities to accomplish the job requirements.

Required Licenses/Certifications

- California Water Distribution Operator Grade II Certification or ability to obtain within one year of employment.
- Forklift Operator Trainer Certification or ability to obtain within one year of employment.
- OSHA 10 Certification (10-hours of OSHA training) or ability to obtain within one year of employment.
- Valid California motor vehicle operators commercial class A license or ability to obtain one within one year of employment.
- Graduation from high school or equivalent.

HOW TO APPLY:

Applications and job descriptions may be obtained at <http://www.fowd.com/employment> or from the FOWD office located at 10326 Fair Oaks Blvd., Fair Oaks, CA 95628. Resumes and cover letters are encouraged but will *not* be accepted in lieu of the application packet. Application packets may be emailed to rsimon@fowd.com or mailed to the address above for consideration.

Only candidates chosen for an interview will be personally contacted. Any offer of employment will be contingent upon the candidate passing a background and reference check, and a pre-employment physical and drug test.

The FOWD is committed to continuously providing a workplace where equal employment opportunity is afforded to all people and where all employees are treated in a fair and reasonable manner – while understanding that it does not require a unique skill or particular talent for an employee to provide their best effort on behalf of the FOWD team.