



## Owner Billing Agreement

*Tenants or Property Management Companies*

Account #:	Customer #:	Service Address:
Property Owner Name:		Property Owner Mailing Address:
Property Owner Phone #:		Property Owner Email:
Tenant/Property Management Name:		Tenant/Property Management Billing Address:
Tenant/Property Management Phone #:		Tenant/Property Management Email:

I request the billing for water service be placed in care of the tenant/property management named above.

I ACKNOWLEDGE THAT AS PROPERTY OWNER, I am responsible for payment of all charges incurred and that service to my property may be disconnected, or a lien may be placed if charges are not paid.

By State Law (Government Code section 54347, Water Code section 22079), Fair Oaks Water District (FOWD) has the right to seek payment from the legal property owner for unpaid water service balances. Unpaid balances on water accounts may be applied to the real property and could potentially result in a lien being placed against the property title.

For this reason, the FOWD requires the property owner to keep the water service billing in their own name, but as a courtesy, FOWD will place the tenant/property management agent in “care of” the account. Owners may call (916) 967-5723 to check the status of their account.

FOWD has online payment resources available for property owners and agents on our website at fowd.com. It is the owner’s responsibility to make sure paperless billing is not active on their accounts if they intend to have the bill sent to the tenant or agent. In the instance that the property owner has selected paperless billing, the property owner is responsible for maintaining a valid method of electronic communication, including a valid email address, and forwarding this information to their signed agent.

☐ If applicable, please remove any existing Electronic Funds Transfer agreement on file.

☐ If applicable, please remove the established Paperless Billing agreement on file.

I have read and consent to the terms of this agreement.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date