



Operations Superintendent

Annual Salary Range \$90,085.00 - \$121,618.00

Fair Oaks Water District (FOWD) is committed to providing our community with an adequate and reliable supply of water, exceeding all drinking water standards, at the lowest reasonable cost. A full-time position offers a terrific team environment and excellent benefit package.

This is an open until filled recruitment for one position. FOWD may schedule interviews to fill positions at any time during a continuous recruitment and may close a continuous recruitment without notice.

The District

The Fair Oaks Water District is a special district celebrating over 100 years of service to its community of approximately 38,000 residents. With a staff of 31 employees the FOWD provides ratepayers with a reliable supply of water and excellent customer service.

The Fair Oaks Water District Management

“Different backgrounds, different styles, diverse thinking, one goal, one mission and one team – united by trust, accountability and grace for each other and the people that we serve”

General Job Description

Under general direction of the Operations Manager, this position plans, organizes, directs and coordinates the operations and maintenance functions of Fair Oaks Water District; ensures implementation of all FOWD policies, procedures, regulatory requirements and safety programs relative to the operations and maintenance activities of the FOWD; provides quality control for all FOWD operations and maintenance activities; directs the installation of water mains, meters and related water distribution facilities; acts as first backup to the FOWD management team and performs other related duties that may be required.

Job Standards/Specifications

Knowledge of:

- DOT regulations for performing safety sensitive functions.
- Basic human resource management procedures, practices, and laws.
- Principles used in the design of water systems.
- Water quality regulations and requirements.
- Cross-connection control regulations and how they apply to the waterworks industry.
- General landscaping, irrigation techniques, methods, and troubleshooting.
- Microsoft Office software applications.
- Principles of budget development & expenditure control.
- Principles of supervision, training, and management.

Ability to:

- Interpret pertinent laws, rules, regulations, policies, and procedures.
- Plan, organize, manage, and administer the maintenance, construction, and operations functions of the FOWD.
- Oversee the establishment and maintenance of certification, training, and work safety.
- Perform comprehensive administrative reviews of work activities, costs, staffing requirements, equipment uses, and time requirements.
- Effectively represent FOWD maintenance, operation, and construction functions with the public, contractors, and other organizations.
- Supervise, train and evaluate staff.

Typical Physical Activities

- Manual labor requiring continuous bending, kneeling, lifting and use of manual and power tools.
- Travel regularly by vehicle for FOWD related duties and activities.
- Exert considerable physical effort in moderate to heavy work involving stooping/kneeling, pushing/pulling, climbing/balancing, and lifting/carrying.
- Lift, carry, push, and pull objects weighing up to 100 pounds.
- Operate various types of machinery and equipment such as the drill press, tapping machine, grinder, compactor, boring machine, hydraulic pump, jackhammer, pipe locator, and spade.
- Hearing and vision within normal ranges with or without correction.

Environmental Factors

- Exposure to the sun: Work time spent outside a building and exposed to the sun.
- High Temp: Considerable work time in hard manual labor in temperatures between 80 or more degrees
- Wetness: May get part or all of the body and/or clothing wet.
- Noise: Occasionally there are unusually loud sounds.

Experience, Licenses and Certification

Desired Qualifications:

- Minimum of six years of experience in general pipeline and related construction.
- Minimum of two years' experience working as a California Distribution Operator Grade III or higher.
- AWWA Certified Water Use Efficiency Practitioner Grade I.
- Six years of experience in a supervisory or lead capacity leading a team of multiple employees.
- Formal Human Resource Training.
- Bachelor of Science Degree.
- Working knowledge of MS Office software applications.
- Any combination of training and experience may qualify if it would provide the skills, knowledge, and abilities to accomplish the job requirements.

Required Licenses/Certifications:

- California Certified Water Distribution Operator Grade IV.
- California Certified Water Treatment Operator Grade II.
- California Certified Cross Connection Control Specialist – within one-year of employment.
- Graduation from high school and advanced education courses.
- Valid California Driver's License.

Full job descriptions at <https://www.fowd.com/job-descriptions>

FOWD Benefits

- FOWD contribution of 100% of the monthly premium for Medical, Dental and Vision plans for employee and eligible dependents
- CalPERS Retirement Plan
- CalPERS Deferred Compensation Plan
- Social Security
- 9/80 Alternative Work Schedule
- Employee Assistance Program
- Life and Additional Life Insurance
- Vacation and Sick Leave
- 529E Education Savings Plan
- Employee Safety Attire

HOW TO APPLY:

Applications and job descriptions may be obtained at <http://www.fowd.com/employment> or from the FOWD office located at 10326 Fair Oaks Blvd., Fair Oaks, CA 95628.

Resumes and cover letters are encouraged but will *not* be accepted in lieu of the application packet.

Application packets may be emailed to rsimon@fowd.com or mailed to the address above for consideration.

Only candidates chosen for an interview will be personally contacted. Any offer of employment will be contingent upon the candidate passing a background and reference check, and a pre-employment physical and drug test.

The FOWD is committed to continuously providing a workplace where equal employment opportunity is afforded to all people.