



District Attendees

Gary Page	Board President
Misha Sarkovich	Board Vice President
Michael McRae	Board Member
Randy Marx	Board Member
Nadine Reid	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager
Shawn Huckaby	Customer Service Manager
Josh Heavenston	Operation Superintendent
John Gospodnetich	Water Supply Operator
Ben Strange	Financial Analyst

Other Attendees

Brett Jones JJACPA, Inc.

Absent

AGENDA ITEMS

I. **CALL TO ORDER**

- Board President Page called the meeting to order at 6:34 p.m.
- General Manager Gray stated that in accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed and this meeting will take place solely by teleconference.

II. **PUBLIC COMMENT**

- None.

III. **CONSENT CALENDAR**

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of March 9, 2020
 2. Accept and File Treasurer's Report for the month of March 2020
 3. Accept and File Investment Report for the month of February 2019
 4. Accept and File Financial Expense Report
 5. Approval of Warrants
 6. Approval of Cal-Card Statements for the month of March 2020
 7. Approval of Board Expense Report for the month of March 2020
- General Manager Gray stated that there is an additional warrant of \$52,572.30, for Central Valley Paving under item III.5.

Director Sarkovich moved to approve the consent calendar as amended.

Director Marx seconded the motion.

- Director McRae inquired about the negative labor in agenda item III.4.
- Finance Manager Ha-Ly replied that the negative amount is the labor and benefits capitalized for capital projects. She stated the labor and benefits are shown under operating expenses as the gross amount; the capitalized amount is being reduced from operating labor and benefits and allocated to capital projects.
- Director Reid inquired about the employee reimbursement expense for \$60 and whether the District reimburses for education.
- General Manager Gray replied that the District has a program for education reimbursement.

Motion carried with the following votes: McRae – aye, Page – aye, Marx – aye, Reid – aye, and Sarkovich – aye.

IV. PRESENTATION & CORRESPONDENCE

1. **Presentation by JJACPA, Inc. on Fair Oaks Water District's Draft Comprehensive Annual Financial Audit for the year ended December 31, 2019**
 - Finance Manager Ha-Ly introduced Brett Jones with JJACPA, Inc.
 - Engagement Manager Jones with JJACPA, Inc. provided an overview of the Comprehensive Annual Financial Audit for the year ended December 31, 2019, including the auditors' reports. He stated overall the audit went smoothly and staff provided all information requested.

- General Manager Gray stated that staff will bring the CAFR for Board adoption at the May Regular Board Meeting.

V. PUBLIC HEARING

1. Public hearing two related to moving the FOWD from election “at large” to election “by division”

- General Manager Gray stated Public held hearing two related to moving the FOWD from election “at large” to election “by division.”
- General Manager Gray stated that the Special Board Meeting will be held on April 27, 2020 at 5 PM for this public hearing.
- Director McRae stated he would like to put the information about the Public hearing on the front page of FOWD’s website.

VI. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on FOWD Water Supply for the month of March 2020

- Operations Manager Nisenboym reported that the weather in the month of March was 2.04 degrees cooler than normal with 2.48” precipitation. The total system demand for the month was recorded at 506 AC-FT. Wholesale connections provided 76% or 385 AC-FT. Groundwater sources provided 24% or 121 AC-FT.
- Director McRae inquired about the higher demand in February and March.
- Operations Manager Nisenboym replied that the higher usage is due in part to the lack of rain.

2. Update on the FO-40 Phase II Project

- General Manager Gray provided an update on FO-40 Phase II Project.

3. Update on FOWD modified operations plan

- General Manager Gray provided the Board with an update on FOWD Modified Operations Plan.
- Director Page thanked General Manager Gray for his response of COVID-19.
- Director McRae thanked staff for continuing operations during the shelter-in-place.
- Director Reid thanked General Manager Gray for his leadership during this period of uncertainty.

VII. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Discussion on FOWD conceptual projects submitted for COVID-19 Stimulus Project List & Integrated Regional Water Management Program Implementation

- General Manager Gray presented conceptual projects submitted for COVID-19 Stimulus Project List & Integrated Regional Water Management Program Implementation.
- Director Marx inquired of the funding source for the proposed project.

- General Manager Gray replied that the funding would be from State and Federal Sources.
- Director McRae stated that the projects will be good for conjunctive water use.
- Director Page stated that he is concerned about the uncertainty if the funding will come with a stipulation of control over the water.
- General Manager Gray replied that the purpose of these funds is to stimulate the economy.

VIII. UPCOMING EVENTS

1. San Juan Water District

- a. Finance Committee Meeting / April 21, 2020 / SJWD Teleconference
 - Information only.
- b. Regular Board Meeting / April 22, 2020 / SWJD Teleconference
 - Information only.

IX. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- Director Marx attended the SGA meeting and provided with a summary of the meeting. The meeting topic was to review and approve the SGA budget for next fiscal year.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

4. Other

- None.

X. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Vacant)

- None.

2. Technical Advisory Committee – (Marx, McRae)

- None.

3. Capital Improvement Committee – (Sarkovich, Vacant)

- None.

- 4. Personnel Committee – (McRae, Page)**
 - None.
- 5. Public Relations Committee – (Page, Vacant)**
 - None.
- 6. Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)**
 - None.
- 7. Carmichael Water District Ad-Hoc Committee – (Marx, McRae)**
 - General Manager Gray reported that he is pursuing water transfers with Carmichael Water District.
- 8. Other**
 - None.

XI. GENERAL MANAGER’S REPORT

- 1. Maintenance Work Report**
 - Report provided, no discussion.
- 2. Capital Projects Status Reports**
 - Report provided, no discussion.
- 3. Authorizations of Additional Funding**
 - Report provided, no discussion.
- 4. Water Transfer Status Report**
 - Director Page inquired about current water transfers.
 - General Manager Gray replied that there is one currently in the works.
- 5. Claims Against District**
 - None.
- 6. Employee Update**
 - None.
- 7. Water Issues – Update on Regional Involvement**
 - None.
- 8. Other**
 - Director Page inquired about the projects that are pending due to the Corona virus.
 - General Manager Gray replied that the projects are on hold. Once the District is fully staffed all projects will go forward.

XII. PUBLIC COMMENT

- None.

President Page closed the open session meeting at 7:46 p.m.

President Page called the closed session meeting to order at 7:55 p.m.

XIII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956

1. Conference on Anticipated Litigation (Subdivision (d) of Section 54956.9)- one case

President Page closed the closed session meeting at 8:34 p.m.

President Page reopened the meeting to the public at 8:34 p.m.

XIV. REPORT FROM CLOSED SESSION

- None.

XV. PUBLIC COMMENT

- None.

XVI. ADJOURNMENT

With no further business to come before the Board, President Page adjourned the meeting at 8:34 p.m.

The Board approved the preceding minutes on May 11, 2020

Tom R. Gray
General Manager/Board Secretary

Date