



District Attendees

Randy Marx	Board President
Michael McRae	Board Vice President
Gary Page	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager

Other Attendees

Tim Menezes	Visitor
Mike Carey	Visitor

Absent

AGENDA ITEMS

I. CALL TO ORDER

- President Marx called the meeting to order at 6:30 p.m.

II. PUBLIC COMMENT

- General Manager Gray stated that legal council will be available by phone for closed session.

President Marx closed the open session meeting at 6:32 p.m.

President Marx called the closed session meeting to order at 6:40 p.m.

III. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956

1. Conference on Anticipated Litigation (Subdivision (d) of Section 54956.9)

IV. REPORT FROM CLOSED SESSION

- Nothing to report.

President Marx closed the closed session meeting at 7:50 p.m.

President Marx reopened the meeting to the public at 7:58 p.m.

V. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of October 8, 2018
 - b. Special Board Meeting of October 23, 2018
2. Accept and File Treasurer's Report for the month of October 2018
3. Accept and File Investment Report for the month of September 2018
4. Accept and File Financial Expense Report for the month of October 2018
5. Approval of Warrants
6. Approval of Cal Card Statements for the month of October 2018
7. Approval of Board Expense Report for the month of October 2018

Director Sarkovich moved to approve the consent calendar as presented.

Director Page seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye and Sarkovich – aye

VI. PRESENTATION & CORRESPONDENCE

1. **Correspondence dated October 24, 2018 from Regional Water Authority**
 - General Manager Gray presented correspondence from the RWA. FOWD received the final grant payment of \$35,281.25 for the Madison Well construction project.
2. **Staff presentation – FOWD receives Certificate of Achievement for Excellence in Financial Reporting for the seventeenth consecutive year**
 - General Manager Gray reported that the FOWD received Certificate of Achievement for Excellence in Financial Reporting for the seventeenth consecutive year and requested a quote from Board President Marx for a press release.
 - President Marx stated that he will provide General Manager Gray with a quote.

VII. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on Regional Water Authority (RWA) Lobbying Subscription Program activities

- General Manager Gray reported that RWA has hired a new Legislative and Regulatory Affairs Program Manager.

2. Update and discussion on the 2018 Water Transfer Project

- General Manager Gray reported that FOWD has received the fourth payment of \$143,929 for the 2018 water transfer project. Current outstanding amount due to FOWD is \$59,893.

3. Update and discussion on the 2018 Website Project

- General Manager Gray reported that Streamline will be ready to launch the website by November 16, 2018. The contract with Invoice Cloud for the online billing is anticipated to be finalized later this week.

4. Discussion and possible action on holding a Special Board meeting to interview Architects for the FOWD Corporation Yard Project

- A special Board meeting is tentatively scheduled for November 14, 2018 at 5:30 p.m. to interview the prospective architectural firms.

5. Discussion and possible action on the proposed FOWD 2019 Annual Budget

- General Manager Gray recommended that the Board adopt the proposed 2019 FOWD annual budget as presented with the revisions from the special Board meeting on October 23, 2018. The revisions presented were for the Skyway Tank exploratory drilling for well feasibility in place of the Fair Oaks Well design and the additional cost for water wells to be presented to the Board later.

Director Sarkovich moved to adopt the proposed 2019 annual budget as presented.

Director Page seconded the motion

- Citizen Mike Carey requested that the Board allow time for public review and to wait until the new Board members are sworn in.

Motion was deferred until December Board meeting.

VIII. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Update and discussion on FOWD water supply for the month of October 2018

- Operation Manager Nisenboym provided an update on FOWD water supply for month of October 2018. FOWD reduced ground water supply to 10%- or 96-acre feet. FOWD purchased 819-acre feet of surface water from San Juan.

2. Discussion and possible action on additional funding for 2018 expenses

- General Manager Gray recommended that the Board authorize the transfer of \$87,200 from Contingency Fund and \$17,800 from Reserves to the Employee Recognition Program and the Hazel Avenue Phase II Project.

Director Page motioned to authorize the General manager to transfer \$87,200 from Contingency Fund and \$17,800 from Reserves to the Employee Recognition Program and the Hazel Avenue Phase II Project.

President Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye and Sarkovich – aye

Director Page stated that the Board may want to look at policy 4080 in the future.

IX. UPCOMING EVENTS

1. San Juan Water District Finance Committee Meeting / November 13, 2018 / SJWD Administration Building

- Information Only.

2. San Juan Water District Board Meeting / November 13, 2018 / SJWD Administration Building

- Information Only.

3. Fair Oaks Chamber of Commerce Business Luncheon / November 15, 2018 / Fair Oaks Community Club House

- Information Only.

4. ACWA 2018 Fall Conference / November 27-30, 2018 / San Diego

- President Marx stated that he will be attending the ACWA 2018 Fall Conference and will report back at the next board meeting.

X. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- General Manager Gray provided the Board with SGA meeting agenda from October 18, 2018.

2. Regional Water Authority (RWA)

- General Manager Gray provided the Board with SGA meeting agenda for the upcoming November 8, 2018 meeting.

3. Sacramento Water Forum

- None.

4. **Other**
 - None.

XI. DIRECTORS' REPORTS & COMMENTS

1. **Budget Committee – (Sarkovich, Page)**
 - None.
2. **Technical Advisory Committee – (Marx, McRae)**
 - A Technical Advisory Committee meeting has been tentatively scheduled for November 15, 2018 at 5 p.m.
3. **Capital Improvement Committee – (McRae, Sarkovich)**
 - None.
4. **Personnel Committee – (Sarkovich, McRae)**
 - None.
5. **Public Relations Committee – (Sarkovich, Page)**
 - None.
6. **Wholesale Water Agreement Ad-Hoc Committee – (Sarkovich, Marx)**
 - None.
7. **Carmichael Water District Ad-Hoc Committee – (Sarkovich, Page)**
 - Director Sarkovich inquired if the Ad-Hoc Committee meeting has been scheduled with Carmichael Water District.
 - General Manager Gray replied that the meeting has not been scheduled and he will schedule the meeting expeditiously.
8. **Other**
 - None.

XII. GENERAL MANAGER'S REPORT

1. **Monthly Maintenance Work Report**
 - Report provided; no discussion.
2. **Capital Projects Status Reports**
 - Report provided; no discussion.
3. **Authorizations of Additional Funding**
 - Report provided; no discussion.

4. Water Transfer Status Report

- Discussed earlier.

5. Claims Against District

- Report provided; no discussion.

6. Employee Update

- General Manager Gray reported that one of the vacant positions has been filled.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- General Manager Gray reported that FOWD has adopted November as our service month for the Orangevale Food Bank.
- General Manager Gray provided an update on the Bluff City Inc. Agreement. He stated there is only one final payment remaining of 60 consecutive installments totaling \$138,100.
- General Manager Gray reported that the Kenneth tank site is facing some challenges with development of the site. The developer is offering to assist FOWD in developing the site including all entitlements and permits.

XIII. PUBLIC COMMENT

- None.

XIV. ADJOURNMENT

With no further business to come before the Board, President Marx adjourned the meeting at 9:33 p.m.

The Board approved the preceding minutes on December 10, 2018

Tom R. Gray
General Manager/Board Secretary

Date