



District Attendees

Randy Marx	Board President
Michael McRae	Board Vice President
Chris Petersen	Board Member
Gary Page	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Shawn Huckaby	Operations Manager
Chi Ha-Ly	Finance Manager
Paul Siebensohn	Technical Services Manager

Other Attendees

Paul Helliker	San Juan Water District General Manager
Tony Barela	San Juan Water District Operations Manager
Jim Peifer	Executive Director of Sacramento Groundwater Authority (SGA)
John Woodling	Executive Director of Sacramento Central Groundwater Authority (SCGA)
George Babcock	Visitor

Absent

AGENDA ITEMS

I. CALL TO ORDER

- Board President Marx called the meeting to order at 6:31 p.m.

II. PUBLIC COMMENT

- San Juan Water District (SJWD) Operations Manager Barela stated the Hinkle Reservoir Construction Project will begin around June, but in November, the reservoir will be off-line. Staff has been training for the past year-and a half to operate the Hinkle Reservoir to function with a temporary operating system. In November, SJWD will be messaging conservation. One of the challenges is having sixty-two million gallons available being taken offline. Demands need to stay at a certain level wholesale wide.
- Vice President McRae inquired about the project start date.
- SJWD Operations Manager Barela replied that it will be from November to the end of April.

- Director Sarkovich inquired about the use of pump backs.
- SJWD Operations Manager Barela replied that it will only be needed in an emergency where there is no surface water. SJWD will reach out to Fair Oaks Water District (FOWD), Citrus Heights Water District (CHWD), and Sacramento Suburban Water District (SSWD) for assistance if there is no surface water. This is the same practice in place today.
- Director Sarkovich stated that SSWD has water quality issues and FOWD would not receive the highest quality water.
- General Manager Gray stated that in an emergency, all water that meets minimum requirements is valued.
- Director Sarkovich agreed with General Manager Gray that in an emergency, water is water.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of February 14, 2022
2. Accept and File Treasurer’s Report for the month of February 2022
3. Accept and File Investment Report for the month of January 2022
4. Accept and File Financial Expense Reports for the month of:
 - a. January 2022
 - b. February 2022
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of February 2022
7. Approval of Board Expense Report for the month of February 2022

Vice President McRae moved to approve the consent calendar as presented.

Director Page seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Petersen – aye and Sarkovich – aye.

IV. PRESENTATION & CORRESPONDENCE

1. Presentation by Jim Peifer, Executive Director of SGA and John Woodling, Interim Executive Director of SCGA on potential merger of SGA and SCGA.

- Executive Director Peifer stated SGA and SCGA’s responsibilities are to facilitate and coordinate the groundwater sustainability agencies as a plant manager. SGA and SCGA are responsible for coordinating contamination issues, monitoring and evaluating the management’s objectives and minimal thresholds, among other

matters.

- Director Page inquired about the benefits of merging.
- Executive Director Peifer stated benefits would be a focus on strategic items, such as more time spent on grants for member agencies and improving coordination in the region.

2. Staff presentation – FOWD receives Certificate of Achievement for Excellence in Financial Reporting for the twentieth consecutive year

- General Manager Gray presented a news release that stated FOWD has received a Certificate of Achievement for Excellence in Financial Reporting for the twentieth consecutive year.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on the FOWD Corporation Yard Redevelopment Project

- General Manager Gray reported that Sacramento County approved the project unanimously and the planning process is complete.
- General Manager Gray requested direction from FOWD Board of Directors regarding a January 21, 2022, request for additional funds of \$16,490.00 from Gutierrez & Associates (GA).
- General Manager Gray stated that staff finds no evidence to support providing the additional funding requested by GA.
- Director Page stated that he did not agree with the request for additional funds.
- Director Sarkovich stated that the GA's request is not reasonable as the work listed in the request was part of the planning process.
- Vice President McRae asked if it is a fixed cost contract.
- General Manager Gray responded yes.
- Director Petersen stated that the key is that GA needs to track their budget and should talk with FOWD staff if it is veering from the contract.
- President Marx stated advance notice was not provided to FOWD by GA for additional funds, as required per the contract. No motion needed and direction from board is to proceed with no additional funding.
- General Manager Gray stated staff will send a copy of the staff report to GA.

2. Update and discussion on FOWD Groundwater Well Projects

- General Manager Gray reported no significant updates to Skyway Well.
- General Manager Gray reported that New York Well plans are almost ready for bid.

- 3. Update and discussion on FOWD representation on the Sacramento Groundwater Authority Board**
 - General Manager Gray reported that based on Board direction, staff sent a letter to update appointments with the Sacramento Groundwater Authority Board.
- 4. Update and discussion on an agreement between FOWD and San Juan Unified School District for the Northridge Elementary School Soccer Field Project**
 - General Manager Gray referred the Board to a draft agreement provided in the Board packet for review.
 - Director Sarkovich asked if the text in the agreement was from San Juan Unified School District or staff.
 - General Manager Gray responded that the text is a combination of both.
 - General Manager Gray stated that staff will send the draft agreement to San Juan School District.
 - General Manager Gray stated that staff will provide an update at the next Board meeting.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

- 1. Update and discussion on FOWD Water Supply for the month of February 2022**
 - Technical Services Manager Siebensohn provided a summary of the report.
 - General Manager Gray stated that SJWD has made a request for FOWD to turn on Fair Oaks 40 for operations and maintenance.
 - General Manager Gray stated staff recommendation is to keep it open.
 - President Marx stated that Board direction to FOWD staff is to keep Fair Oaks 40 open.
- 2. Update and discussion relative to FOWD participation in a 2022 Groundwater Substitution Water Transfer**
 - General Manager Gray stated that staff has worked with Citrus Heights Water District and San Juan Water District to create a one-time agreement.
 - SJWD General Manager Helliker stated that it is a way to take advantage of opportunities with the resources available.
- 3. Update and discussion on FOWD hosting regular meetings for County of Sacramento Supervisor Desmond**
 - General Manager Gray reported that staff received a request from Supervisor Desmond's office to resume monthly community meetings in the FOWD Board room.
 - General Manager Gray reported that staff responded to Supervisor Desmond's Chief of Staff that monthly community meetings could resume in the FOWD Board room.

- Director Sarkovich asked about the start time of these community meetings.
 - General Manager Gray replied that staff would report back to the Board about the meeting time.
- 4. Discussion on FOWD hosting the regular monthly meetings of the FORPD for the remainder of 2022**
- General Manager Gray stated that FORPD requested use of the FOWD Board room for their remaining 2022 Board meetings.
 - General Manager Gray reported that the FORPD Board meetings take place monthly in the evenings and will require staff to be present in the building.
 - General Manager Gray stated that he will attend the meetings and there will not be a financial impact to FOWD.
- 5. Discussion and possible action on the updated FOWD Policy No. 4070: “Employee Compensation”**
- No amendments to the policy.
- 6. Discussion and possible action on FOWD Resolution No. 22-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Calling a General Election”**
- General Manager Gray recommended approval of FOWD Resolution No. 22-01, calling for the General District Election of three members of Board of Directors to meet Voter Registration and Elections Department requirements.

President Marx moved to approve FOWD Resolution No. 22-01.

Director Sarkovich seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Petersen – aye and Sarkovich – aye.

VII. UPCOMING EVENTS

1. March 22, 2022 – SJWD Finance Meeting at SJWD
2. March 23, 2022 – SJWD Board Meeting at SJWD
3. March 29, 2022 – County of Sacramento Supervisor Desmond Community Meeting at FOWD

VIII. REPRESENTATIVE REPORTS

1. **Sacramento Groundwater Authority (SGA)**
 - Meeting on February 10, 2022, Board President Marx and General Manager Gray attended.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

4. Other

- None.

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Page)

- Director Sarkovich requested a Special Board Meeting or agenda item be added in May 2022 for staff to provide a five-year proforma and Board options for new rate structure.
- General Manager Gray stated that staff will provide this information to the Board.

2. Technical Advisory Committee – (Marx, McRae)

- None.

3. Capital Improvement Committee – (Sarkovich, Page)

- None.

4. Personnel Committee – (McRae, Page)

- Director McRae stated that a meeting will be scheduled.
- Director McRae requested staff provide summary from Human Resources.

5. Public Relations Committee – (Page, McRae)

- None.

6. Wholesale Water Agreement Ad-Hoc Committee – (McRae, Petersen)

- None.

7. Carmichael Water District Ad-Hoc Committee – (Marx, McRae)

- None.

8. Other

- None.

X. GENERAL MANAGER'S REPORT

1. Maintenance Work Report

- Report provided, no discussion.

2. Capital Projects Status Reports

- Report provided, no discussion.

3. Authorizations of Additional Funding

- Report provided, no discussion.

4. Water Transfer Status Report

- None.

5. Claims Against District

- Report provided, no discussion.

6. Employee Update

- Director McRae requested a summary of recent staff resignation.
- General Manager Gray stated that the former employee left FOWD for SJWD. Reasons for leaving FOWD included higher salary, full medical and retiree medical for family.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- None.

XI. PUBLIC COMMENT

- Visitor Babcock stated that he is impressed with the attention to detail by the Board and FOWD Management. He is satisfied with the work that the Board and FOWD Management have done.

President Marx closed the open session meeting at 9:38 p.m.

President Marx opened the closed session meeting at 9:45 p.m.

XII. CLOSED SESSION PURSUANT TO GOVERNEMENT CODE SECTION 54956

1. Conference on Anticipated Litigation (Subdivision (d) of Section 54956.9) – one case

President Marx closed the closed session meeting at 10:10 p.m.

President Marx reopened the meeting to the public at 10:10 p.m.

XIII. REPORT FROM CLOSED SESSION

- None.

XIV. PUBLIC COMMENT

With no further business to come before the Board, President Marx adjourned the meeting at 10:10 p.m.

The Board approved the preceding minutes on April 11, 2022

Tom R. Gray
General Manager/Board Secretary

Date