



**District Attendees**

Gary Page	Board President
Misha Sarkovich	Board Vice President
Michael McRae	Board Member
Randy Marx	Board Member
Nadine Reid	Board Member
Tom Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager
Shawn Huckaby	Customer Service Manager
Josh Heavenston	Operations Superintendent

**Other Attendees**

Ted Costa	Board President, San Juan Water District
Paul Helliker	General Manager, San Juan Water District
Donna Silva	Director of Finance, San Juan Water District
Greg Zlotnick	Water Resources and Strategic Affairs, San Juan Water District

**Absent**

**AGENDA ITEMS**

**I. CALL TO ORDER**

- Board President Page called the meeting to order at 6:32 p.m.
- General Manager Gray stated that in accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed, and this meeting will take place solely by teleconference.

**II. PUBLIC COMMENT**

- San Juan Water District General Manager Helliker discussed the following:
  - a. SJWD is planning to exercise valves on the Cooperative Transmission Pipeline and requested that the valves be opened at the end of the Fair Oaks-40 from 1/19/2021 through 1/21/2021.
  - b. The Hinkle Reservoir Project will be starting in November 2021 and related MOU.

### III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
  - a. Regular Board Meeting of November 9, 2020
2. Accept and File Treasurer's Report for the month of November 2020
3. Accept and File Investment Report for the month of October 2020
4. Accept and File Financial Expense Report
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of November 2020
7. Approval of Board Expense Report for the month of November 2020

Vice President Sarkovich moved to approve the consent calendar as presented.

Director Marx seconded the motion.

- Director McRae wanted to verify that FOWD is not paying in advance for well drilling.
- General Manager Gray replied that progress payments have been made for work completed.

Motion carried with the following votes: Sarkovich – aye, Marx – aye, McRae – aye, Reid – aye, and Page – aye

### IV. PRESENTATION & CORRESPONDENCE

#### 1. Correspondence from SJWD staff dated November 25, 2020

- General Manager Gray presented a letter from SJWD staff dated November 25, 2020.
- San Juan Water District General Manager Helliker stated that SJWD Finance Director Silva followed up with an email to General Manager Gray with additional information related to FOWD's request, which he hopes is useful to the FOWD. He stated SJWD is happy to provide whatever information FOWD and CHWD are looking for. SJWD provided FOWD with allocation and methodology. The current request would entail pulling a large number of documents. He hopes it can be narrowed down. However, SJWD will continue working to provide the details in an expedited manner.

#### 2. Correspondence from SJWD staff dated December 2, 2020

- General Manager Gray presented a correspondence from SJWD staff dated December 2, 2020.
- President Page stated that he is concerned about this correspondence and thanked San Juan Water District's General Manager Helliker for reaching out to the FOWD.
- General Manager Gray stated that he is pleased that SJWD wants to move forward and work collaboratively with the ASR, conjunctive use and water transfers.

- After much discussion between SJWD and FOWD staff on surface water and conjunctive use, President Page stated he is looking forward to a win-win agreement.

## **V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS**

### **1. Update and discussion on FOWD Water Supply for the month of November 2020**

- Operations Manager Nisenboym reported that during the month of November the average temperature was 2° lower than normal. The total system demand for the month was recorded at 639 AC-FT. Wholesale connections provided 444 AC-FT of surface water and groundwater sources provided 195 AC-FT of supply. All surface water was provided by the CTP connection. The District achieved groundwater production goal of 30%.

### **2. Update and discussion on FOWD Groundwater Wells Projects**

- General Manager Gray provided an update on the FOWD Groundwater Wells Projects. The Skyway Well is complete and analysis indicate well production at an estimated 2,000 gallons per minute.
- President Page stated that he visited the New York Well site and felt the contractor was doing good work.

### **3. Update and discussion on the FOWD Corporation Yard Project**

- General Manager Gray provided an update on the FOWD Corporation Yard Project. The project was submitted to the County of Sacramento in September of 2020 and is being held pending responses from the Architect.
- Vice President Sarkovich stated he wanted an all-electric facility.
- Director McRae inquired if there is an estimate when the Architect will be responding.
- General Manager Gray replied that the Architect estimated providing a response to comments from Sacramento County by the end of the week.

### **4. Update and discussion on Transmission Main Replacement Alternative Analysis Report**

- General Manager Gray stated that the report from the consultant is in progress and requested a Technical Committee Meeting before the next Regular Board Meeting to review the Transmission Main Replacement Alternative Analysis Report.

## **VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS**

### **1. Discussion and possible selection of Board President and Vice President for 2021**

- General Manager Gray recommended that the Board select a Board President and Vice President for 2021.

Director Page moved to appoint Director Sarkovich for the position of Board President for the calendar year 2021.

Director McRae seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Reid – aye and Sarkovich – aye.

Director Page moved to appoint Director Marx for the position of Board Vice President for the calendar year of 2021.

Director McRae seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Reid – aye and Sarkovich – aye.

- Directors Marx, McRae, Reid and Sarkovich thanked President Page for his efforts and great leadership in 2020.
- President Page thanked the Directors for the compliments.

**2. Discussion and possible action on FOWD Policy No. 5070: “Investment of District Funds”**

- General Manager Gray stated per FOWD Policy 5070: “Investment of District Funds,” it is required that the Board review and update this policy annually.
- The Board stated that there is no change to the FOWD Policy 5070: “Investment of District Funds.”

**3. Update and discussion on FOWD’s Annual Financial Risk Assessment**

- General Manager Gray provided an overview of FOWD’s risk assessment and risk mitigation.
- Director Reid inquired if the District has been able to comply with all the different COVID requirements.
- General Manager Gray replied yes.

**4. Discussion and possible action on auditor renewal for 2020 year-end financial audit**

- General Manager Gray recommended that the Board approve JJACPA, Inc. to perform the District’s annual financial audit for 2020.

Vice President Sarkovich moved to approve JJACPA, Inc. as the independent auditor to perform the FOWD’s annual financial audit for 2020.

Director Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Reid – aye and Sarkovich – aye.

**5. Discussion and possible action on additional funding for 2020**

- General Manager Gray requested that the Board authorize additional funding of \$23,200 from reserves for 2020 expenses.

Vice President Sarkovich moved to authorize additional funding of \$23,200 from reserves for 2020 expenses.

Director Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Reid – aye and Sarkovich – aye.

**6. Discussion and possible action on funding for delivering message from individual FOWD Board Members to FOWD customers within their individual divisions for representation**

- President Page stated that he currently does not have a way to communicate with the customers directly and would like to find a method to do that.
- Vice President Sarkovich stated that is a waste of rate payer’s funds and is against it.
- Director Marx stated that he liked the general concept but is against additional expense.
- Director McRae stated that he agrees with President Page that there is a need for better communication and he also agrees with Director Sarkovich that it is a waste of rate payer’s funds.
- Director Reid stated that it is a great idea to get more engagement with the constituents and would like a cost-effective way to engage the community.
- President Page inquired if there were examples out there and what the constituents want.
- General Manager Gray replied that a bill insert with each Director’s division and bios would be nice.
- The Board agreed with the bill insert.

**7. Discussion and possible action to approve and accept water easement from the customer at 7889 Magnolia Avenue, Fair Oaks**

- General Manager Gray recommended that the Board approve and accept water easement from the customer at 7889 Magnolia Avenue, Fair Oaks.

Vice President Sarkovich moved to approve and accept water easement from the customer at 7889 Magnolia Avenue, Fair Oaks.

Director Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, Reid – aye and Sarkovich – aye.

## **VII. UPCOMING EVENTS**

- 1. SJWD Finance Committee Meeting – December 15, 2020**
  - Information Only.
- 2. SJWD Board Meeting – December 16, 2020**
  - Information Only.

## **VIII. REPRESENTATIVE REPORTS**

- 1. Sacramento Groundwater Authority (SGA)**
  - Director Marx stated that SGA is looking to consolidate with the CSGA.
  - Director Marx stated that he is concerned with the consolidation.
- 2. Regional Water Authority (RWA)**
  - General Manager Gray provided an overview of current activity.
- 3. Sacramento Water Forum**
  - None.

## **IX. DIRECTORS' REPORTS & COMMENTS**

- 1. Budget Committee – (Sarkovich, Reid)**
  - None.
- 2. Technical Advisory Committee – (Marx, McRae)**
  - None
- 3. Capital Improvement Committee – (Sarkovich, Reid)**
  - None.
- 4. Personnel Committee – (McRae, Page)**
  - None.
- 5. Public Relations Committee – (Page, Reid)**
  - None.
- 6. Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)**
  - None.
- 7. Carmichael Water District Ad-Hoc Committee – (Marx, McRae)**
  - None.

## **X. GENERAL MANAGER'S REPORT**

### **1. Maintenance Work Report**

- Report provided, no discussion.

### **2. Capital Projects Status Reports**

- Report provided, no discussion.

### **3. Authorizations of Additional Funding**

- Report provided, no discussion.

### **4. Water Transfer Status Report**

- None.

### **5. Claims Against District**

- Vice President Sarkovich inquired about the claim against the District.
- General Manager Gray replied that a crew hit a cable line and insurance covered the expenses.

### **6. Employee Update**

- None.

### **7. Water Issues – Update on Regional Involvement**

- None.

### **8. Other**

- General Manager Gray stated that in lieu of a holiday party the District will donate \$1,000 from the employee recognition fund to the Orangevale Food Bank.

## **XI. PUBLIC COMMENT**

- None.

President Page closed the open session meeting at 8:05 p.m.

President Page called the closed session meeting to order at 8:15 p.m.

## **XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54956 & 54954.5**

1. Conference on Anticipated Litigation (Subdivision (d) of Section 54956.9) - two cases.
2. Public Employee Performance Evaluation – General Manager's performance evaluation.

President Page closed the closed session meeting at 9:15 p.m.

President Page reopened the meeting to the public at 9:15 p.m.

**XIII. REPORT FROM CLOSED SESSION**

- None.

**XIV. PUBLIC COMMENT**

- None.

**XV. ADJOURNMENT**

With no further business to come before the Board, President Page adjourned the meeting at 9:16 p.m.

---

---

The Board approved the preceding minutes on January 11, 2021

---

Tom R. Gray  
General Manager/Board Secretary

---

Date