



Policy Number:	3040
Policy Title:	Board Meeting Conduct

1. Board meetings shall be conducted in accordance with California Law and actions of the Board.
2. The conduct of meetings shall, to the fullest possible extent, enable Directors to:
 - 2.1. Consider problems to be solved, weigh evidence related thereto, and make decisions intended to solve the problems;
 - 2.2. Receive, consider and take any needed action with respect to reports of accomplishment of District operations.
3. Any Director desiring to speak should address the chair and upon recognition by the presiding officer address the subject under discussion. Any Director, once recognized should not be interrupted unless called to order. If called to order, he or she should cease speaking until the question or order is determined.
4. If a Director believes order is not being maintained or procedures are not adequate, he or she should raise a point of order to the chair. If the ruling of the presiding officer is not satisfactory, it may be appealed to the entire Board. A majority of the Board will govern and determine the point of order.
5. An individual or a group may address the Board concerning any item on the agenda of a special or regular meeting at the time the item is discussed, or to address the Board at a regular meeting on any subject that lies within the jurisdiction of the Board of Directors during the Public Comments section on the agenda.
 - 5.1. The presiding officer, subject to approval or modification by the Board, may set reasonable limits on the amount of time to be allotted to each individual speaker, each organization appearing on behalf of individuals, and to each subject matter.
 - 5.2. No boisterous conduct shall be permitted at any Board meeting. Persistence in boisterous conduct shall be grounds for summary termination, by the presiding officer, of that person's privilege of address.
 - 5.3. No oral presentation shall include charges or complaints against any District employee, regardless of whether the employee is identified in the presentation by name or by another reference which tends to identify. All charges or complaints against employees shall be submitted to the Board of Directors through the General Manager.
6. Willful disruption of any of the meetings of the Board of Directors shall not be permitted. If the presiding officer finds that there is in fact willful disruption of any meeting of the Board, he/she may order the room cleared and subsequently conduct the Board's business without the audience present.

- 6.1. In such an event, only matters appearing on the agenda may be considered in such a session.
- 6.2. After clearing the room, the presiding officer may permit those persons who, in his/her opinion, were not responsible for the willful disruption to re-enter the meeting room.
- 6.3. Duly accredited representatives of the news media, whom the presiding officer finds not to have participated in the disruption, shall be admitted to the remainder of the meeting.