



<b>Policy Number:</b>	<b>3030</b>
<b>Policy Title:</b>	<b>Board Actions and Decisions</b>

The Board of Directors shall act only by motion, resolution or ordinance. Actions and decisions will normally be by motion except as otherwise required by law or desired for formality.

1. Actions by the Board of Directors include but are not limited to the following:
  - 1.1. Adoption or rejection of regulations or policies;
  - 1.2. Adoption or rejection of a resolution;
  - 1.3. Adoption or rejection of an ordinance;
  - 1.4. Approval or rejection of any contract or expenditure;
  - 1.5. Approval or rejection of any proposal which commits District funds or facilities;
2. Action can only be taken by the vote of the majority of the Board of Directors. Three (3) Directors represent a quorum for the conduct of business. Actions taken at a meeting where only a quorum is present, therefore, require all three (3) votes to be effective. This policy applies as well to abstentions. A member abstaining in a vote is considered as absent for that vote.
3. The Board shall not take action on any item not appearing on the agenda previously posted for the meeting pursuant to 3010.50, excepting, however, the Board may consider items not appearing on the posted agenda if:
  - 3.1. A majority of the Board determines that an emergency situation (as defined in Government Code Section 54956.5) exists;
  - 3.2. Two-thirds of the Board, or, if less than two-thirds of the members are present, a unanimous vote of the Board present, find that the need to take action arose after the agenda was posted;  
or
  - 3.3. The item was posted for a prior meeting occurring not more than five days prior to the current meeting and was continued to the current meeting.
4. The Board may give directions which are not formal action. Such directions do not require formal procedural process. Such directions include the Board's directives and instructions to the General Manager.

5. The presiding officer shall determine by consensus a Board directive and shall state it for clarification. Should any two Directors challenge the statement of the presiding officer, a voice vote may be requested.
6. A formal motion may be made to place a disputed directive on a future agenda for Board consideration, or to take some other action (such as refer the matter to the General Manager for review and recommendation, etc.).