



District Attendees

Timothy Healey	Board President
Misha Sarkovich	Board Vice President
Lonny Gossett	Board Member
Randy Marx	Board Member
Michael McRae	Board Member
Michael Nisenboym	Operations Manager
Shawn Huckaby	Operations Superintendent
Chi Ha-Ly	Finance Manager

Other Attendees

Ted Costa	SJWD Board of Director
Keith Durkin	SJWD Assistant General Manager
Brett Robinson	Visitor

Absent

AGENDA ITEMS

I. Call to Order

President Healey called the meeting to order at 6:30 p.m.

II. Public Comment

- Mr. Robinson stated that he will be running for one of the Board position and asked to obtain the benefits information of the District.
- Operations Manager Nisenboym stated that he would like Mr. Robinson to contact him.

III. Closed Session Pursuant to Government Code Sections 54954.5, 54956.8, 54956.9 and 54957

1. Public Employee Performance - General Manager's performance conference
 - Item tabled.

IV. Consent Calendar

The following consent calendar items were considered and acted upon as follows:

1. Approval of minutes
 - a. Regular Board Meeting of August 13, 2012
2. Accept and file Treasurer's report for the month of August, 2012
3. Accept and file Investment Report for the month of July, 2012
4. Accept and file Monthly Financial Expenses for the month of August, 2012
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of August, 2012
7. Approval of Monthly Board Expense Report for the month of August, 2012

M/S/C Marx/Gossett, to approve the consent calendar.

V. Presentation & Correspondence

1. No report.

VI. Discussion and Action Items: Old Business

1. Update and discussion on FOWD Water Supply for the month of August, 2012

- Operations Manager Nisenboym reported that consumption for August was 1,729 AF. The District received 1,366 AF of surface water from SJWD. The August 2012 groundwater production was 4.2% higher than the 10-year average.

2. Discussion and possible action on FOWD's facilities tour

- Operations Manager Nisenboym stated that the District's facilities tour is on September 12, 2012 at 4:00 PM. FOWD will post an agenda for public notice.

VII. Discussion and Action Items: New Business

1. Discussion and possible action on Fair Oaks Water District's website maintenance contract

- Operations Manager Nisenboym asked that the Board authorize him to sign the website maintenance contract with PMC. The contract includes website regular maintenance and upgrades with an annual cost of \$3,168.

M/S/C Sarkovich/Marx, to authorize the Operations Manager to sign the website maintenance contract with PMC for \$3,168.

2. Discussion and possible action on radio survey contract for SCADA system

- Operations Manager Nisenboym informed the Board that the District reviewed the proposals for the Radio Survey and Aqua Sierra Controls, Inc. is the lowest qualified bidder. The selected consultant will conduct radio survey to verify feasibility of radio communication between water supply facilities.
- Director McCrae asked that staff provide a cost/benefit analysis on the private radio system versus the cellular communication system.
- President Healey stated that there is a \$15,000 budget for this radio survey; therefore, no Board action is required.

3. Discussion and possible action on Regional Water Authority's Public Relations Program

- Operations Manager Nisenboym stated that the Board had asked staff to bring the item for Board action at the August 13, 2012 Regular Board Meeting.
- Vice President Sarkovich stated that the Public Relations money will be used for lobbying efforts and to form an alliance with the government.
- Director Marx stated that the Public Relations Program's focus for this year is coordinating with the lobbyists to influence legislation and agency outcome. He indicated that 16 out of 25 agencies have joined this program and believes this program will benefit the District.
- Director Sarkovich stated that the District can approve this Public Relations Program for this year and will need to re-evaluate next year to see if it is benefiting the District.

M/S Sarkovich/Marx, to authorize staff to pay the \$7,500 to RWA for the Public Relations Program for the 2012.

AYES: Directors Healey, Marx, McCrae, Sarkovich

NOES: Director Gossett

VIII. Upcoming Events

1. September 15, 2012 / 10 AM - 6 PM / Fair Oaks Chicken Festival / Fair Oaks Village

- Information only.

2. September 19, 2012 / Supervisor Susan Peters Community Coffee Meeting / Dianda's Bakery / Fair Oaks

- Information only.

3. September 18, 2012 / 10:30 AM / Groundbreaking event for the FOV Streetscape Project / Plaza Park

- Information only.

IX. Representative Reports

1. Sacramento Groundwater Authority (SGA)

- No report.

2. Regional Water Authority (RWA)

- Operations Manager Nisenboym informed the Board that he will be attending the RWA's Regular Board Meeting at 9:00 AM on September 13, 2012.

3. San Juan Family of Agencies Executive Committee

- Director Marx stated that SJWD sent out the bid for the FO 40-Inch with the due date at the end of September 2012.

4. Other

- None.

X. Directors' Reports & Comments

1. Budget Committee – (Sarkovich, Healey)

- Operations Manager Nisenboym stated that staff would like to meet with the Budget Committee to go over the 2013 budget.

2. Technical Advisory Committee – (McRae, Marx)

- No meeting.

3. Capital Improvement Committee – (McRae, Sarkovich)

- No meeting.

4. Personnel Committee – (Marx, McRae)

- No meeting.

5. Public Relations Committee – (Gossett, Healey)

- No meeting.

6. Other

- None.

XI. General Manager's Reports

1. Monthly Work Performance Report.

- Operations Manager Nisenboym provided an overview of the District's completed services and meter upgrades.

2. Operate within 2012 Budget

- No report.

3. Metered Rates Conversion Project

- No report.

4. Fair Oaks 40-inch Pipeline Project Planning & Design

- Mr. Durkin stated that they had a pre-bid meeting and three people showed up. The deadline for bid will be September 25, 2012.

5. Delta Issues – Update on Regional Involvement

- No report.

6. Other

- None.

XII. Public Comment

- None.

XIII. Adjournment

With no further business to come before the Board, President Healey adjourned the meeting at 7:00 p.m.

The Board approved the preceding minutes on October 8, 2012

Tom R. Gray
General Manager/Board Secretary

Date