



District Attendees

Randy Marx	Board President
Timothy Healey	Board Vice President
Daniel Gilliam	Board Member
Lonny Gossett	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Shawn Huckaby	Operations Superintendent
Chi Ha-Ly	Finance Manager

Other Attendees

See listing at District office (10326 Fair Oaks Blvd.)

Absent

AGENDA ITEMS

I. Call to Order

President Marx called the meeting to order at 7:10 p.m.

II. Public Comment

- Various members of the public requested that the Board consider waiving the meter downsizing fee.
- In addition, the public requested that the Board look at other options of increasing revenues and not increase the commodity rate or base the fees on connection size for future years.
- The Board asked staff to place on the December meeting agenda and to provide information on the meter downsizing.

III. Consent Calendar

The following consent calendar items were considered and acted upon as follows:

1. Approval of minutes
 - a. Regular Board Meeting of October 10, 2011
 - b. Public Hearing of October 10, 2011

- c. Public Hearing of October 24, 2011
2. Accept and file Treasurer's report for the month of October, 2011
3. Accept and file Investment Report for the month of September, 2011
4. Accept and file Monthly Financial Expenses for the month of September, 2011
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of October, 2011
7. Approval of Monthly Board Expense Report for the month of October, 2011

M/S/C Gilliam/Sarkovich to approve the consent calendar.

IV. Presentation & Correspondence

- 1. Letter dated September 14, 2011 from SMUD thanking FOWD for becoming a SMUD's Greenergy® Business Partner**
 - General Manager Gray reported on becoming a SMUD Greenergy® Business Partner.
- 2. Letter dated November 2, 2011 from the United States Postal Service regarding mail delivery on November 15, 2011**
 - General Manager Gray stated that United States Postal Service wrote a letter apologizing for the error made on the delivery of the District customers' billing mail and causing a delay.
- 3. Notice of availability of a Draft Program Environmental Impact Report for the Delta Plan**
 - Information only.

V. Discussion and Action Items: Old Business

- 1. Update and discussion on staffing of FOWD**
 - General Manager Gray stated that the District started 2011 with 40 approved positions. In July 2011, the Board reduced the number of approved positions to 36 at the recommendation of District Management. As of November 2011, the District is operating with 32 positions of the approved 36 positions filled.
- 2. Update and discussion on current FOWD groundwater pumping**
 - General Manager Gray reported on the District's recent groundwater pumping.
 - Director Sarkovich inquired on the Fair Oaks 40-inch.
 - General Manager Gray stated that the District is currently operating with the 40-inch meter off. It was turned on briefly at SJWD's request in order to provide water to SJWD-R.

VI. Discussion and Action Items: New Business

1. Discussion and possible action on a “Certificate of Achievement for Excellence in Financial Reporting” news release

- General Manager Gray stated that the District received the “Certificate of Achievement for Excellence in Financial Reporting” for the 2010 and he would like to put out a news release.
- The Board endorsed the proposed news release.

VII. Upcoming Events

1. November 29 – December 2, 2011 // ACWA Fall Conference / Anaheim, CA

- Information only.

VIII. Representative Reports

1. Sacramento Groundwater Authority (SGA)

- No report.

2. Regional Water Authority (RWA)

- Board President Marx provided a brief report on a contract.

3. San Juan Family of Agencies Executive Committee

- General Manager Gray stated that there were updates and discussions on legislative issues on the Delta; along with other items.

4. Other

- None.

IX. Directors’ Reports & Comments

1. Budget Committee – (*Sarkovich, Healey*)

- No meeting.

2. Technical Advisory Committee – (*Gilliam, Marx*)

- No meeting.

3. Capital Improvement Committee – (*Gilliam, Sarkovich*)

- No meeting.

4. Personnel Committee – (*Marx, Gilliam*)

- General Manager Gray to schedule a meeting.

5. Public Relations Committee – (Gossett, Healey)

- General Manager Gray stated that the District is planning a complete redesign of its website by the first quarter of 2012.

6. Other

- None.

X. General Manager's Reports

1. Meter Implementation (Installation & Future Planning).

- General Manager Gray stated that this item will be renamed since the Meter Program is complete.

2. New Building Projects

- General Manager Gray stated that this item has been completed and it will be replaced with a different item.

3. Operate within 2011 Budget

- General Manager Gray reported that, based on the monthly financial report, the District is currently operating 15% under budget for 2011.

4. FOWD Financial Plan for Metered Rates

- No report.

5. Wholesale Meter Upgrades (construction complete; project to remain listed)

- No report.

6. Fair Oaks 40-inch Pipeline Project Planning & Design

- Discussed earlier.

7. Other

- None.

XI. Public Comment

- Public inquired on the District's calculation of 40 CCF as the average number.
- General Manager Gray responded that the District took total water delivery and divided by the total number of FOWD customers; thereby providing a general consumption demand that represented all water uses.

XII. Adjournment

With no further business to come before the Board, President Marx adjourned the meeting at 8:21 p.m.

The Board approved the preceding minutes on December 12, 2011

Tom R. Gray
General Manager/Board Secretary

Date