



**AGENDA ITEM III.1a**  
Regular Board Meeting  
Approved Minutes  
September 12, 2011

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**District Attendees**

Randy Marx	Board President
Timothy Healey	Board Vice President
Daniel Gilliam	Board Member
Lonny Gossett	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Finance Manager

**Other Attendees**

Paul Cornwell	Visitor
Ted Costa	SJWD Board President
Keith Durkin	SJWD Assistant General Manager
Tom Parker	Visitor
Marguerite Goddard	Visitor
Elizabeth Goddard	Visitor
Ron Rodriguez	Visitor
Brian Covi	Visitor
Elisha Sorensen	Visitor
Moni Ahmed	Visitor
Tel Labelle	Visitor
Brian Kellermann	Visitor
Stephanie Kellermann	Visitor
Barbara Roper	Visitor
Kirk & gg Beals	Visitor
Steve & Diana Beals	Visitor
Glen Ward	Visitor
Vito Blomo	Visitor
Charles & Ellen Smith	Visitor
Mike Corti	Visitor
Ernest Windfree	Visitor
Steve Shower	Visitor
Allan Gobuty	Visitor
Vern & Gloria Jones	Visitor
Ted Allebes	Visitor
Russ Johnson	Visitor
Joyce Fox	Visitor
Dorothy Miller	Visitor

**Absent**

**AGENDA ITEMS**

**I. Call to Order**

President Marx called the meeting to order at 6:30 p.m.

**II. Public Comment**

- Public members inquired on the public workshop.
- General Manager Gray stated that it is tonight's Board meeting.

**III. Consent Calendar**

The following consent calendar items were considered and acted upon as follows:

1. Approval of minutes
  - a. Regular Board Meeting of August 8, 2011
  - b. Special Board Meeting of August 15, 2011
2. Accept and file Treasurer's report for the month of August, 2011
3. Accept and file Investment Report for the month of July, 2011
4. Accept and file Monthly Financial Expenses for the month of July, 2011
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of August, 2011
7. Approval of Monthly Board Expense Report for the month of August, 2011

M/S/C Gilliam/Sarkovich, to approve the consent calendar.

**IV. Presentation & Correspondence**

**1. Presentation of LEED Certification Plaque to the Board President for the FOWD Administration Building**

- General Manager Gray reported that the District staff received the LEED certification plaque. He thanked Director Gilliam for his involvement in the building project.

**2. Correspondence from ACWA Joint Powers Insurance Authority welcoming Shawn Huckaby to the ACWA/JPIA Property Program Committee**

- General Manager Gray stated that Operations Superintendent Huckaby is now

serving on the ACWA/JPIA Property Program. He stated that all travel costs will be reimbursed to the District.

**3. Correspondence from Sacramento Local Agency Formation Commission announcing they are accepting nominations for “Special District Commissioner Office No.6” election**

- Information only.

**4. Correspondence to SJWD dated August 15, 2011: request for information related to the Fair Oaks 40-Inch Pipeline Project**

- General Manager Gray stated that he sent out a letter to SJWD requesting information related to the Fair Oaks 40-Inch and the response is attached for the Board to review.

**5. Staff presentation of the Fair Oaks Water District 2010 Urban Water Management Plan**

- General Manager Gray provided a presentation on the 2010 Urban Water Management Plan. He gave an overview of the water use reduction targets and the requirements related to the Urban Water Management Plan.

**V. Discussion and Action Items: Old Business**

**1. Update and discussion on FOWD 2012 Rate Hearing**

- General Manager Gray provided an overview of the new rate restructure. He stated that the District is proposing a rate structure of 59% fixed and 41% commodity. The new commodity rate will be \$0.83 cents for all customers. The fixed service charge will be based on meter size. Over 90% of the District’s customers have 1” meter services. The District is proposing \$53.53 for a bi-monthly fixed service charge, an 18% reduction from the current fixed meter service charge of \$65.10.
- General Manager Gray discussed the process of the rate development and stated that the five year financial and rate development plan will be available on the website.
- General Manager Gray and FOWD staff responded to and took notes on public comments.

**2. Discussion and possible action on approval of the Five Year Financial and Water Rate Development Plan: 2012 to 2016**

- No action. The five year financial and rate development plan will be posted to the FOWD’s website.

**3. Discussion and possible action on a letter to SJWD-Wholesale on the Fair Oaks 40-Inch Pipeline Project**

- Board President Marx stated that the Technical Committee reviewed the letter to San Juan Water District.

M/S/C Gilliam/Healey, to send out the letter related to the Fair Oaks 40-Inch Pipeline Project to SJWD Wholesale.

**VI. Discussion and Action Items: New Business**

**1. Discussion and possible action on Association of California Water Agencies Advance Dues Deposit Agreement**

- General Manager Gray stated that this is information only. The Agreement is for five years with an interest rate of 4%.

**2. Discussion and possible action on FOWD Resolution No. 11-05: “A Resolution Adopting the Fair Oaks Water District 2010 Urban Water Management Plan and Setting Urban Water Use Targets”**

- Board President Marx thanked staff for their hard work.

M/S/C Sarkovich/Gilliam, to approve resolution number 11-05.

**VII. Upcoming Events**

**1. September 17, 2011 / Fair Oaks Chicken Festival**

- Information only.

**2. September 21, 2011 / Supervisor MacGlashan’s Community Meeting / Fair Oaks**

- Information only.

**VIII. Representative Reports**

**1. Sacramento Groundwater Authority (SGA)**

- No meeting.

**2. Regional Water Authority (RWA)**

- Operations Superintendent Huckaby reported that Debra Sedwick from Del Paso Manor Water District was elected to fill a vacant seat on the RWA Executive Committee.

### **3. San Juan Family of Agencies Executive Committee**

- SJWD Assistant Manager Durkin stated that the Executive Committee had a discussion on the final draft Mutual Aid Agreement. The documents include details of agencies obtaining aid and establishing reimbursement process.
- The Board stated that this item needs to be included on a future FOWD Board meeting agenda.

### **4. Other**

- General Manager Gray reported that he attended Supervisor Robeta MacGlashan's Community Meeting. Supervisor Roberta MacGlashan voluntarily gave up representation of the community of Fair Oaks so that it could remain represented by one Sacramento County Supervisor. General Manager Gray stated that proposed redistricting would have split Fair Oaks into two separate County Districts. Supervisor Susan Peters will now represent the entire community of Fair Oaks and the entire FOWD service area.

## **IX. Directors' Reports & Comments**

### **1. Budget Committee – (Sarkovich, Healey)**

- No meeting.

### **2. Technical Advisory Committee – (Gilliam, Marx)**

- Board President Marx stated that the Committee met and reviewed the letter to SJWD related to the FO 40-Inch.

### **3. Capital Improvement Committee – (Gilliam, Sarkovich)**

- No meeting.

### **4. Personnel Committee – (Marx, Gilliam)**

- No meeting.

### **5. Public Relations Committee – (Gossett, Healey)**

- No meeting.

### **6. Other**

- General Manager Gray noted that Personnel Committee needs to meet and have the annual staff interviews.
- Board President Marx asked General Manager Gray to schedule the meeting.

## **X. General Manager's Reports**

### **1. Meter Implementation (Installation & Future Planning).**

- General Manager Gray stated that in addition to new meter installations, the monthly activity report included details on other repairs and maintenance activities related to the FOWD water system.

**2. New Building Projects**

- Discussed earlier.

**3. Operate within 2011 Budget**

- General Manager Gray reported that based on the monthly financial report, the District is currently operating 18% under budget for 2011.

**4. FOWD Financial Plan for Metered Rates**

- Discussed earlier.

**5. Wholesale Meter Upgrades (construction complete; project to remain listed)**

- Discussed earlier.

**6. Fair Oaks 40-inch Pipeline Project Planning & Design**

- Discussed earlier.

**7. Other**

- General Manager Gray reported a District crew, while working in the Bluffs, were first responders to a medical emergency involving a customer. He provided details and stated that he is very proud of the crew for their effort.
- The Board sent their thanks to the crew.

**XI. Public Comment**

- Mr. Cornwell stated that he did not recall the Board asking that he write a letter or allowing staff to access his property at the last Board meeting but it was written in the minutes.
- Director Gilliam stated that in order for the District to remove his backflow, Mr. Cornwell needs to make the request in writing and allow District staff to inspect the property.
- General Manager Gray stated that he can provide three independent backflow specialists rather than Mr. Cornwell having to use FOWD staff.

**XII. Adjournment**

With no further business to come before the Board, President Marx adjourned the meeting at 9:13 p.m.

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The Board approved the preceding minutes on October 10, 2011

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Tom R. Gray  
General Manager/Board Secretary

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Date