



Policy Number:	5100
Policy Title:	High-speed Internet Access, Usage and Reimbursement

(Policy expires on 07-01-2012)

1. FOWD requires employees to access the company’s intranet with security provisions from their homes. FOWD’s telemetry and security systems require 24 hour monitoring to handle any emergencies to the water system or building and site security. Additionally, this allows for immediate access to the system for troubleshooting problems when servers malfunction. After hours work is also a day to day function for some positions at FOWD and this access provides for off site work to occur.
 - 1.1. The following positions are required to work off site and have the assigned access level and reimbursement schedule for the cost of internet service to their homes:

Position	Access	Reimbursement
General Manager	Full Access	Actual, Up to \$50.00 per month
Computer Systems Analyst	Full Access	Actual, Up to \$50.00 per month
Finance Manager	Full Access	Actual, Up to \$50.00 per month
Water Supply Operator	SCADA	Actual, Up to \$50.00 per month
Operations Manager	Full Access	Actual, Up to \$50.00 per month
Operations Superintendent	Cogsdale, CS	Actual, Up to \$50.00 per month
Maintenance Supervisor	Cogsdale	Actual, Up to \$50.00 per month

