



District Attendees

Chris Petersen	President
Mark Dolby	Vice President
Randy Marx	Board Member
Michael McRae	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Chi Ha-Ly	Finance Manager
Paul Siebensohn	Technical Services Manager
Rebecca Simon	Human Resource Administrator

Other Attendees

Paul Helliker	SJWD General Manager
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Absent

AGENDA ITEMS

I. CALL TO ORDER

- President Petersen called the meeting to order at 6:32 p.m.

II. PUBLIC COMMENT

- SJWD General Manager Helliker commented that the water transfer market is looking promising.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of February 26, 2024
 - b. Special Board Meeting of February 5, 2024
2. Accept and File Treasurer's Report for the month of February 2024
3. File Investment Report (none)

4. Accept and File Financial Expense Reports for the months of:
 - a. January 2024
 - b. February 2024
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of February 2024
7. Approval of Board Expense Report for the month of February 2024

Director Sarkovich moved to approve the consent calendar as presented.

Director Marx seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye and McRae – aye, Petersen – aye, Sarkovich – aye.

IV. PRESENTATIONS AND CORRESPONDENCE

1. Correspondence from ACWA JPIA dated January 22, 2024, related to the Liability, Property, and Worker’s Compensation Risk Assessment

- General Manager Gray provided a summary of the correspondence. He addressed several questions and concerns from the Board.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on the 2023 SJWD Wholesale Master Plan

- A lengthy discussion was held. General Manager Gray provided a summary of the 2023 SJWD Wholesale Master Plan.
- President Petersen expressed his disappointment in the outcome of the 2023 SJWD Wholesale Master Plan. He stated that thoughtful comments were provided by FOWD and Citrus Heights Water District (CHWD) and went unacknowledged by SJWD, such as the Wholesale partnership for conjunctive use.
- SJWD General Manager Helliker addressed comments from the Board.

2. Discussion and possible action on RFQ to provide professional design services required to redrill and equip a new groundwater well at the existing Northridge Well Site in Fair Oaks

- Discussion was held. The RFQ schedule will be updated, and bids will go out next week. General Manager Gray will work with President Petersen on proposed revisions to the RFQ in hopes of making it more appealing to consultants. President Petersen shared some suggestions with the Board and staff.

3. Update and discussion on the Sacramento Region “Voluntary Agreement”

- Discussion was held. General Manager Gray provided a summary of meetings attended. The Board had previously authorized to sign related documents.

4. Update and discussion on FOWD strategic and master planning

- General Manager Gray provided a summary.

5. **Update and discussion on the New York Water Main Replacement Projects**
 - A lengthy discussion was held. Staff will revisit and present it to the Board at the next Board meeting, scheduled for April 15, 2024.
6. **Update and discussion on FORPD and FOWD Pipeline Relocation and Well Site Conveyance Agreement**
 - General Manager Gray presented FORPD’s request for supporting documentation.
7. **Update and discussion on plan to transition to electronic Board Meeting Packets**
 - General Manager Gray stated that effective April 15, 2024, FOWD will be transitioning to electronic Board Meeting Packets. They will also become available on the FOWD’s website.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. **Discussion on FOWD Water Supply for the month of February 2024**
 - Technical Services Manager Siebensohn provided a summary of the water supply report.
2. **Discussion on 2023 FOWD Metered Water Delivery – Report on Annual Water Loss**
 - General Manager Gray provided a summary of the annual water loss report.
3. **Discussion and possible action on FOWD Resolution No. 24-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Calling for General Election”**
 - General Manager Gray provided a brief general election overview.

Director McRae moved to approve the FOWD Resolution No. 24-01 as presented.

President Petersen seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye and McRae – aye, Petersen – aye, Sarkovich – aye.

4. **Update and discussion on the 2024-2028 SJWD Strategic Plan Update**
 - Discussion was held about changes made to the Strategic Plan.
 - President Petersen pointed out updated wording compared to the 2018 document.
 - SJWD General Manager Helliker stated he will look into revising the language and offered to delay the Strategic Plan one month to allow FOWD more time to provide its input.
 - Discussion was held concerning 2x2 meetings with SJWD.
5. **Discussion and possible action on sponsoring the 2024 Harvest Day Festival (UC Master Gardener Program)**
 - General Manager Gray recommended that the Board sponsor the 2024 Fair Oaks Harvest Day Festival at the green thumb level with a \$500 contribution.

Director Sarkovich moved to approve the sponsorship of the 2024 Fair Oaks Harvest Day Festival (UC Master Gardener Program) at the \$500 level.

Director McRae seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye and McRae – aye, Petersen – aye, Sarkovich – aye.

6. Update on the 2023 FOWD Annual Audit

- General Manager Gray provided an update.

7. Discussion and possible action on prior year funding for projects in progress to be carried forward to 2024

- Financial Manager Ha-Ly recommended the Board to authorize the General Manager to carry forward \$71,585 of the unused funds for projects from prior years to 2024 from contingency fund to cover 2024 expenses.

Director Sarkovich moved to authorize General Manager Gray to carry forward unused deposit funds as presented for development projects from prior years to 2024 from contingency fund to cover 2024 expenses.

Director Dolby seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye and McRae – aye, Petersen – aye, Sarkovich – aye.

VII. UPCOMING EVENTS

1. March 19, 2024 / SJWD Finance Committee Meeting / SJWD Office

- Information only.

2. March 27, 2024 / SJWD Board Meeting / SJWD Office

- Information only.

3. May 7-9, 2024 / ACWA Spring Conference / Sacramento

- Information only.

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- None.

2. Regional Water Authority (RWA)

- Information only.

3. Sacramento Water Forum

- Information only.

4. **Other**
 - None.

IX. DIRECTORS' REPORTS & COMMENTS

1. **Budget Committee – (Sarkovich, Dolby)**
 - None.
2. **Technical Advisory Committee – (Marx, Petersen)**
 - None.
3. **Capital Improvement Committee – (Sarkovich, Dolby)**
 - None.
4. **Personnel Committee – (McRae, Petersen)**
 - None.
5. **Public Relations Committee – (McRae, Dolby)**
 - None.
6. **FOWD and SJWD 2x2 Ad-Hoc Committee – (McRae, Petersen)**
 - None.
7. **FOWD and CWD 2x2 Ad-Hoc Committee – (McRae, Marx)**
 - None.
8. **Corporate Yard Ad-Hoc Committee – (Sarkovich, McRae)**
 - None.

X. GENERAL MANAGER'S REPORT

1. **Maintenance Work Report**
 - Report provided.
2. **Capital Projects Status Report**
 - Report provided.
3. **Authorizations of Additional Funding**
 - Report provided.
4. **Water Transfer Status Report**
 - None.
5. **Claims Against District**
 - Report provided.

6. Employee Update

- General Manager Gray reported that employee evaluations were completed last week.
- General Manager Gray provided an update on the Assistant General Manager recruitment and presented a proposal.
- Human Resource Administrator Simon shared her opinion on the professional recruitment process and outcome.
- General Manager Gray received direction from the Board to proceed with a proposal.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- None.

XI. PUBLIC COMMENT

- None.

President Petersen closed the open session meeting at 9:27 p.m.

President Petersen opened the closed session meeting at 9:30 p.m.

XII. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54954 AND 54956

1. Conference with legal counsel on existing litigation; Government Code Sections 54954.5 and 54956.9; Citrus Heights Water District & Fair Oaks Water District v. San Juan Water District; Sacramento Superior Court Case No. 23WM000080
2. Conference on Anticipated Litigation; Government Code Section 54956.9(d) – two cases

President Petersen closed the closed session meeting at 10:08 p.m.

President Petersen reopened the meeting to the public at 10:08 p.m.

XIII. REPORT FROM CLOSED SESSION

- None.

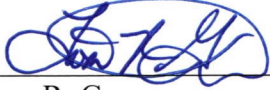
XIV. PUBLIC COMMENT

- None.

XV. ADJOURNMENT

With no further business to come before the Board, President Petersen adjourned the meeting at 10:08 p.m.

The Board approved the preceding minutes on April 15, 2024



Tom R. Gray
General Manager/Board Secretary

4-17-2024

Date