



AGENDA ITEM III.1a

Regular Board Meeting

Approved Minutes

December 15, 2008

District Attendees

Barry Brown	Board Vice President
Daniel Gilliam	Board Member
Randy Marx	Board Member
Misha Sarkovich	Board Member
Tom R. Gray	General Manager
Michael Nisenboym	Operations Manager
Chi Ha-Ly	Senior Financial Analyst

Other Attendees

Jeffrey Mitchell Kronick, Moskovitz, Tiedemann & Girard

Absent

Board President Timothy Healey

AGENDA ITEMS

I. Call to Order

Vice President Brown called the meeting to order at 6:31 p.m.

II. Public Comment

None.

III. Consent Calendar

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes:
 - a. Regular Board Meeting of November 10, 2008
 - b. Special Board Meeting of November 17, 2008
2. Accept and file: Treasurer's report for the month of November, 2008
3. Accept and file: Investment report for the month of October, 2008
4. Accept and file: Monthly Financial Expenses for October, 2008
5. Approval of Warrants
6. Approval of Cal Card Statement

7. Approval of Monthly Board Expense Report for November, 2008
 - General Manager Gray stated that under item III.5, general warrants summary page, Planet Paving & Grading total amount needed to be increased by \$156.80 (from \$34,342.10 to \$34,498.90).

M/S/C Gilliam/Sarkovich, to approve the consent calendar as amended.

IV. Presentation & Correspondence

1. Oath of office for FOWD Division 4 and Division 5 Directors

- Director Marx (Division 4) and Director Sarkovich (Division 5) took the oath of office and were sworn in by Legal Counsel Jeffrey Mitchell.

2. ACWA 2008 Legislative Vote Record Report

- General Manager Gray stated that the 2008 Legislative Vote Record report included ACWA positions on different Legislative actions.

V. Discussion and Action Items: Old Business

1. Update on the proposed drilling of a monitoring well by Aerojet in the FOWD service area

- General Manager Gray stated that the second meeting was conducted to report back on the activities that had occurred. As a result, the current proposed location (Park Avenue and Winding Way) was the best for drilling the monitoring well at this time.

2. Update on the insurance claim relative to former Information Technology / Customer Service Supervisor

- General Manager Gray stated that the District received checks for \$43k and \$22k for reimbursement claims.

3. Update on status of the Property Lien Program implemented in 2008

- General Manager Gray stated that FOWD implemented the lien process recently. The District has approximately \$20,000 in liens and collected \$2,500 in 2008.

4. Update on the award of Incentive Rates to FOWD for the Anthem Blue Cross Health Plans

- General Manager Gray reported that through working with the HR Administrator, starting 2009, the District will obtain incentive rates for health plans for canceling the waived medical option. The District will have a net savings of approximately \$14k.

VI. Discussion and Action Items: New Business

1. Discussion and possible action on election of President and Vice President for the 2009 FOWD Board of Directors

M/S/C Gilliam/Sarkovich, to nominate Sarkovich for Board Vice President

M/S Sarkovich/Marx, to nominate Gilliam for Board President

Ayes: Gilliam, Marx, Sarkovich

Noes: Brown

2. Consider appointments to serve as District representatives to various organizations and committees

- Deferred to the next Board Meeting. General Manager Gray stated that he added the 2009 Outreach on the list and asked that the Board review the list for the next meeting.

VII. Upcoming Events

1. FOWD Holiday Party / FO Community Clubhouse / December 19, 2008

- Information only.

2. CSDA “How To Be An Effective Board Member” workshop / Sacramento / January 15-16, 2009

- Information only.

VIII. Representative Reports

1. Sacramento Groundwater Authority (SGA)

- Vice President Brown stated that there was election of officers. Paul Schubert is the new Chair and Walt Sadler is the Vice Chair of SGA.
- Vice President Brown stated that the SGA Implementation Committee presented the revisions to the Groundwater Management Plan. The Plan had five objectives and three new objectives were added.
- Vice President Brown stated that the 2006-2007 basin management report was published.
- Vice President Brown reported on the State Water Resource Control Board concerning the new anti-degradation policy.
- Vice President Brown stated that Shauna Lorange was named the water person of the year at the RWA/SGA Social.

2. Regional Water Authority (RWA)

- General Manager Gray stated that that Ed Tiedemann from Kronick, Moskovitz, Tiedemann & Girard received a Lifetime Achievement Award.
- Vice President Brown reported on the RWA Delta Solutions Workshop and the Delta Conservation Plan.

3. San Juan Family of Agencies Executive Committee

- General Manager Gray stated that San Juan is promoting a water transfer through a press release and its website. He stated that the District does not have enough detailed information on the effect of Groundwater versus surface water offset. Therefore, if the District has to take a position now, he would be opposed to the water transfer. He is meeting with San Juan tomorrow at the office to go over the details.

4. Other

- Director Marx stated that the ACWA Conference was very valuable. He was able to discuss with other Directors on groundwater and conjunctive use. There were presentations that were useful concerning Personnel and Water Quality Issues.
- General Manager Gray indicated the Delta Issues and pipelines for the Delta seemed to be the focal point. He also emphasized that he was able to discuss with CalPERS representatives on the 457 Deferred Compensation Plan and asked that it provide the District with a comparison.
- General Manager Gray discussed the GASB45 (funding of retirement benefits). He indicated that the District is working with PERS and is looking at tiered plan for retirement benefits for long-term employees only.
- Vice President Brown stated that the Chief Officer of ACWA provided objectives of the ACWA Strategic Plan which is very useful. He stated that there is strong emphasis on increased member services and that ACWA also going to ask for an increase in dues.
- Vice President Brown reported on new security technology.
- Vice President Brown stated that at the conference, there was discussion on the need for websites being ADA compliance.
- Legal Counsel Mitchell stated that there are certain software and hardware that will be able to read what's on the screen for the blind to help with the ADA compliance issues.
- General Manager Gray stated that if anybody needs assistance in accessing the website, District will have a staff person available to read to that person.

IX. Directors' Reports & Comments

1. Budget Committee – (Sarkovich, Healey)

- No meeting.

2. Technical Advisory Committee – (Brown, Marx)

- No meeting.

3. Capital Improvement Committee – (Gilliam, Sarkovich)

- Director Gilliam stated that the Capital Improvement Committee met with the interior designer and looked at furniture for the new building. He indicated that the District received a good deal for the demo movable storage for \$2,500. The list price for the movable storage was \$15,000.
- General Manager Gray stated that the fence on the recently purchased FOWD property will be donated to the Fair Oaks Recreation and Parks District (FORPD), which will be used for Vintage Woods.

4. Personnel Committee – (Marx, Gilliam)

- Director Gilliam stated that the Personnel Committee met and will be reporting at the closed meeting.

5. Public Relations Committee – (Brown, Healey)

- No meeting.

6. Other

- None.

X. General Manager's Reports

1. Legal Matters

- General Manager Gray stated that all of the District's the legal matters are over. He indicated that there is one outstanding legal case that the District is following.

2. Meter Implementation (Installation & Future Planning)

- General Manager Gray reported that the District installed 43 meters for November with YTD of over 1,200 meters. He stated that the meters were low because he pulled crews off to work on the awnings for the corporate yard.

3. New Building Projects

- General Manager Gray stated that he pulled a couple of crews to remove the two awnings at the District's property across the street and reestablish them at the District's corporate yard. The crews also added a new wall to solve the storm water drainage problem. He stated the District will purchase covers for the awnings which will cost approximately \$12,000.

4. Operate within 2008 Budget

- No report.

5. FOWD Financial Plan for Metered Rates

- General Manager Gray noted the title change for this item from "Five Year Financial Plan" to "FOWD Financial Plan for Metered Rates."

6. Surface Water and GW Supply Agreements

- General Manager Gray stated that the Surface Water and GW Supply Agreements have been fully executed in 2008. This item will be changed to “Emergency Water Supply Agreement.”

7. GW Remediation Issues (Aerojet)

- Discussed earlier.

8. Wholesale Meter Upgrades

- General Manager Gray stated that the wholesale meter installations are underway. The District will have to go off-line on the week of the December 23, 2008.

9. Update and Revise FOWD Policy Manual

- General Manager Gray stated he will meet after the first of the year to continue the ongoing revision to the FOWD Policy Manual.

10. Fair Oaks 40-inch Pipeline Project Planning & Design

- General Manager Gray stated that he is trying to obtain the grant for large infrastructure project.
- Vice President Brown suggested that the District should coordinate with other agencies to have a stronger position.
- Attorney Mitchell suggested that the District select projects that are ready to start in 120 days from when Congress acts in January.

11. Hydraulic Model Development

- No report.

12. Website Update

- General Manager Gray reported that the new IT employee has completed the beta design of the company’s intranet. If successful, the District can use this for company policies and other shared postings.

13. Other

- None.

XI. Public Comment

- None.

Vice President Brown closed the open session at 7:50 p.m.

Vice President Brown called the closed session meeting to order 8:00 p.m.

XII. Closed Session Pursuant to Government Code Sections 54957

1. Public Employee Performance Evaluation - General Manager’s performance evaluation and conference involving compensation.

XIII. Report of Closed Session

Vice President Brown reopened the closed session of the meeting at 8:30 p.m. stating no reportable action had taken place in closed session.

XIV. Public Comment

None.

XIV. Adjournment

With no further business to come before the Board, Vice President Brown adjourned the meeting at 8:31 p.m.

The Board approved the preceding minutes on January 12, 2009

Tom R. Gray
General Manager/Board Secretary

Date