



AGENDA REGULAR BOARD MEETING

**FAIR OAKS WATER DISTRICT OFFICE
10317 FAIR OAKS BLVD, FAIR OAKS
December 14, 2009
6:30 PM**

The Board of Directors of the Fair Oaks Water District holds its Regular Board Meetings on the second Monday of each month at 6:30 p.m. The meetings are held at the District Offices located at 10317 Fair Oaks Blvd., Fair Oaks, CA 95628. The Board may discuss any item on the agenda and may take action on any of those items.

The Board of Directors welcomes public participation in its meetings. Public comments relating to matters within jurisdiction of the District, and not included on the posted agenda, may be addressed under “public comment”, both at the beginning and at the end of the meeting, subject to reasonable time limitations for each speaker. Please note that State law prevents the Board from discussing or taking action on items not listed on the agenda. Public comments relating to matters listed on the agenda may be provided at the time when that agenda item is heard.

Agenda items are numbered for identification purposes only and will not necessarily be considered in the indicated order. Items appearing on the Consent Calendar are considered routine, and may be acted upon by the Board by one motion, without discussion; however, any item may be considered separately at the request of any Board member or any member of the public.

In compliance with the American with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Human Resource Administrator at (916) 967-5723. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

I. CALL TO ORDER

II. PUBLIC COMMENT

III. CONSENT CALENDAR

1. Approval of Minutes
 - a. Regular Board Meeting of November 9, 2009
2. Accept and File: Treasurer’s report for the month of November, 2009
3. Accept and File: Investment report for the month of October, 2009
4. Accept and File: Monthly Financial Expenses October, 2009
5. Approval of Warrants
6. Approval of Cal Card Statement
7. Approval of Monthly Board Expense Report for November, 2009

IV. PRESENTATION & CORRESPONDENCE

1. Letter dated November 16, 2009 from the Government Finance Officers Association acknowledging Award of Certificate of Achievement for Excellence in Financial Reporting to the FOWD for the fiscal year ending December 31, 2008.
2. Memorandum on SJWD Wholesale activities dated December 7, 2009
3. Staff Presentation: 2009 Customer Service Performance Report
4. Staff Presentation: FOWD Historic Video Overview

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. None

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Discussion and possible action on the selection of a Board President and Board Vice President for 2010.
2. Discussion and possible action on year-end MIP report and 2010 MIP.
3. Discussion and possible action on a capital improvement contract with GM Construction.
4. Discussion and possible action on scheduling a Board of Directors tour of the new FOWD Administration Building Project.

VII. UPCOMING EVENTS

1. Regional Water Efficiency Workshop / December 15, 2009 / SSWD
2. SJWD Wholesale Finance Workshop / January 27, 2010 / SJWD

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)
2. Regional Water Authority (RWA)
3. San Juan Family of Agencies Executive Committee
4. Other

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Healey)
2. Technical Advisory Committee – (Brown, Marx)
3. Capital Improvement Committee – (Gilliam, Sarkovich)
4. Personnel Committee – (Marx, Gilliam)
5. Public Relations Committee – (Brown, Healey)
6. Other

X. GENERAL MANAGER'S REPORT

1. Legal Matters
2. Meter Implementation (Installation & Future Planning)
3. New Building Projects
4. Operate within 2009 Budget

5. FOWD Financial Plan for Metered Rates
6. Emergency Water Supply Agreement
7. GW Remediation Issues (Aerojet)
8. Wholesale Meter Upgrades (construction complete; project to remain listed)
9. Update and Revise FOWD Policy Manual
10. Fair Oaks 40-inch Pipeline Project Planning & Design
11. Hydraulic Model Development
12. Website Update
13. Other

XI. CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTIONS 54956.8, 54956.9 and 54957

1. Possible Litigation (*Subdivision (a) of Section 54956.9*) *Name of case: pending.*
2. Public Employee Performance Evaluation – General Manager’s performance evaluation and conference involving compensation

XII. REPORT FROM CLOSED SESSION

XIII. PUBLIC COMMENT

XIV. ADJOURNMENT

I, Tom R. Gray, Secretary of the Fair Oaks Water District, do hereby certify that this agenda has been posted at 10317 Fair Oaks Blvd., Fair Oaks, California 72 hours prior to the regular meeting of the Board of Directors in accordance with Government Code Section 54950.5, the Ralph M. Brown Act.

Tom R. Gray
General Manager / Secretary

Date