



District Attendees

Michael McRae	Board President
Chris Petersen	Board Vice President
Randy Marx	Board Member
Mark Dolby	Board Member
Misha Sarkovich	Board Member
Shawn Huckaby	Operations Manager
Chi Ha-Ly	Finance Manager
Paul Siebensohn	Technical Services Manager
Rebecca Simon	Human Resource Administrator
Nick Kepler	Operations Superintendent

Other Attendees

George Babcock	Visiting Customer
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Absent

AGENDA ITEMS

I. CALL TO ORDER

- Board President McRae called the meeting to order at 6:30 p.m.

II. PUBLIC COMMENT

- Visitor Babcock stated he will be leaving at 7:00 p.m. to attend another meeting.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting of June 12, 2023
2. Accept and File Treasurer's Report for the month of June 2023
 - Finance Manager Ha-Ly pointed out the description for the \$57,835 on page 4 should be Corporate Yard Project.
 - Director Petersen inquired about the poster contest charges.
 - Operations Manager Huckaby responded that these are part of FOWD's water conservation program Board approved budget.

3. Accept and File Investment Report for the month of May 2023
4. Accept and File Financial Expense Report for the month of June 2023
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of June 2023
7. Approval of Board Expense Report for the month of June 2023

Director Marx moved to approve the consent calendar as presented.

Director Sarkovich seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye, McRae – aye, Petersen – aye, and Sarkovich – aye.

IV. PRESENTATIONS AND CORRESPONDENCE

1. FOWD staff presentation on FOWD Water Efficiency Programs

- Technical Services Manager Siebensohn provided an overview on the Water Efficiency Programs. He described the duties and goals of the Water Efficiency Specialist and the process of a Landscape Irrigation Review.
- Technical Services Manager Siebensohn answered Board questions regarding grants, funds, fund allocation and procedures to sign up for rebates. The Irrigation Efficiency Rebate is the most popular and the Toilet Rebate is the most cost-effective.
- Director Sarkovich stated he would like to ensure all these programs have funds available year-round.
- Technical Services Manager Siebensohn stated that some of these programs are through grants. Grants provide the equipment and FOWD provides the labor.
- Visitor Babcock stated that he replaced three toilets several years ago and did not receive any rebates because they were all purchased in one calendar year and installed in another calendar year. He suggested these details should be mentioned in the program.
- Director McRae asked if these rebates were through FOWD or RWA.
- Visitor Babcock replied they were through RWA.
- Technical Services Manager Siebensohn stated that the language on the FOWD rebates have been clarified over the years. Any feedback given would be appreciated and taken into consideration to update the FOWD website.
- Visitor Babcock mentioned he would prefer that the rules are clearly outlined rather than having them in fine print.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

1. Update and discussion on FOWD Groundwater Well Projects

- Technical Services Manager Siebensohn provided an update on the New York Well and Skyway Well Projects. The New York Well bid is still pending, it would take approximately a month or two for vendors to submit estimates. A timetable will be provided once a bid is accepted.
- Vice President Petersen stated that his company is involved in many well projects and there is a year lead for electrical equipment.

2. Report back on providing water service to 4231 New York Avenue

- Operations Manager Huckaby provided an update and stated that staff has met with Mr. Apgar and have worked out a temporary solution. Discussions about a permanent solution have also taken place.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

1. Update and discussion on FOWD Water Supply for the month of June 2023

- Technical Services Manager Siebensohn provided a summary of the water supply report.

2. Discussion on the 2024 FOWD Proposed Annual Budget Schedule

- President McRae provided some feedback and comments regarding the 2024 budget schedule. He stated that San Juan is planning on changing their wholesale rate structure—fixed cost will be increased to 88%. Although this new rate has not been approved, he requested that staff take this into consideration when preparing the 2024 Proposed Budget.
- President McRae stated that he presented a protest letter, jointly signed by Citrus Heights, to SJWD's Board and explained the concerns. With this fixed cost arrangement, FOWD would pay more for an acre foot of water than Granite Bay. This affects groundwater producers the most. It will take several months for SJWD to apply this proposed rate structure.
- President McRae stated that FOWD has many funded projects that are running behind, leaving money on the books, but not a lot of action left on the projects. He proposed not loading the 2024 budget with new projects to focus on completing the existing projects.
- Director Sarkovich agreed and proposed FOWD finish current projects and not take on any new projects in 2024.
- Director Marx and Director Petersen also agreed with these statements.

3. Discussion and possible action on additional funding for 2023 expenses

- Finance Manager Ha-Ly recommended the Board to authorize General Manager Gray to transfer \$227,625.00 from reserves to cover 2023 expenses that include the

following: Hazel Avenue County Overlay Project, Office Supplies and Property Insurance.

- Operations Manager Huckaby provided an in-depth update and summary on the Hazel Avenue County Overlay Project.

Director Sarkovich moved to approve the additional funding for 2023 expenses as presented.

Vice President Petersen seconded the motion.

Motion carried with the following votes: Dolby – aye, Marx – aye, McRae – aye, Petersen – aye, and Sarkovich.

VII. UPCOMING EVENTS

1. None.

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- No meeting.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

4. Other

- None.

IX. DIRECTORS' REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Dolby)

- None.

2. Technical Advisory Committee – (Marx, Petersen)

- None.

3. Capital Improvement Committee – (Sarkovich, Dolby)

- None.

4. Personnel Committee – (McRae, Petersen)

- None.

5. Public Relations Committee – (McRae, Dolby)

- None.

6. Wholesale Water Agreement Ad-Hoc Committee – (McRae, Petersen)

- Vice President Petersen provided an overview of the meeting. The next meeting will include discussions on the scope, schedule and budget for a pilot project. The main idea is to save money on permitting through efficiencies. The economic agreement is to be determined.
- President McRae thanked Vice President Petersen and stated he has been instrumental during the 2x2 meetings.
- President McRae stated he attended SJWD meeting to share his thoughts on their proposed 88% fixed rate costs. He pointed out how this is literally shuffling money from Fair Oaks residents to Granite Bay residents.

X. GENERAL MANAGER’S REPORT

1. Maintenance Work Report

- Report provided.

2. Capital Projects Status Report

- Report provided.
- Discussion was had about 50% drawings received from the project Architect.

3. Authorizations of Additional Funding

- Report provided.

4. Water Transfer Status Report

- None.

5. Claims Against District

- Report provided.

6. Employee Update

- Human Resource Administrator Simon provided an update and stated that FOWD is actively recruiting for three (3) positions. There are two candidates scheduled for an interview for the Engineering position.
- Human Resource Administrator Simon stated that FOWD will be meeting with Bob Murray & Associates to discuss the recruitment for the Assistant General Manager position. A timeline will be provided after this meeting takes place.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- None.

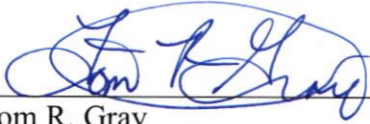
XI. PUBLIC COMMENT

- None.

XII. ADJOURNMENT

With no further business to come before the Board, Board President McRae adjourned the meeting at 7:48 p.m.

The Board approved the preceding minutes on August 21, 2023



Tom R. Gray
General Manager/Board Secretary

8-24-2023

Date