



District Attendees

Misha Sarkovich	Board President
Randy Marx	Board Vice President
Michael McRae	Board Member
Gary Page	Board Member
Shawn Huckaby	Operations Manager
Chi Ha-Ly	Finance Manager
Paul Siebensohn	Technical Services Manager
Josh Heavenston	Operations Superintendent

Other Attendees

Mike Aho	District Administrator, Fair Oaks Recreation and Park District
Shellie Anderson	Principal Consultant, Bryce Consulting
Ted Costa	Director, San Juan Water District
Paul Helliker	General Manager, San Juan Water District
John Little	Visitor
John Smith	Visitor

Absent

Nadine Reid	Board Member
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AGENDA ITEMS

I. CALL TO ORDER

- Board President Sarkovich called the meeting to order at 6:30 p.m.
- Board President Sarkovich stated that in accordance with the California Department of Public Health's and the Governor's Executive Orders N-29-20 and N-33-20, the District's boardroom is closed, and this meeting will take place solely by teleconference.

II. PUBLIC COMMENT

- None.

III. CONSENT CALENDAR

The following consent calendar items were considered and acted upon as follows:

1. Approval of Minutes
 - a. Regular Board Meeting on May 10, 2021
2. Accept and File Treasurer's Report for the month of May 2021
3. Accept and File Investment Report for the month of April 2021
4. Accept and File Financial Expense Report for the month of May 2021
5. Approval of Warrants
6. Approval of Cal-Card Statements for the month of May 2021
7. Approval of Board Expense Report for the month of May 2021

President Sarkovich moved to approve the consent calendar as presented.

Vice President Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

IV. PRESENTATION & CORRESPONDENCE

- 1. Presentation of the 2021 FOWD Total Compensation Study by Bryce Consulting**
 - Bryce Consultant Principal Consultant Shellie Anderson presented to the Board the results of the 2021 FOWD Total Compensation Study.
- 2. Correspondence to Sacramento Water Forum dated May 27, 2021**
 - President Sarkovich stated that every Board member received a copy of the correspondence to Sacramento Water Forum dated May 27, 2021.
- 3. Correspondence to San Juan Water District dated May 27, 2021**
 - President Sarkovich stated that every Board member received a copy of the correspondence to San Juan Water District dated May 27, 2021.
 - San Juan Water District General Manager Helliker stated the correspondence was received and he would be happy to discuss the proposal for water transfers with the FOWD General Manager.

V. DISCUSSION AND ACTION ITEMS: OLD BUSINESS

- 1. Discussion and possible action on acceptance and approval of the 2021 Fair Oaks Water District Total Compensation Study**

President Sarkovich moved to accept and approve the 2021 Fair Oaks Water District Total Compensation Study.

Vice President Marx seconded the motion.

- Director Page stated that this is an excellent approach and staff total compensation is above average.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

2. Discussion and possible action on FOWD’s participation in the Hinkle Reservoir Project (verbal)

- Operations Manager Huckaby provided an update on FOWD’s participation in the Hinkle Reservoir Project. Under the direction of the Board, FOWD will suspend participation in the project until the political and financial issues are resolved.
- San Juan Water District General Manager Helliker stated that Folsom Lake may be dropping to a point where it could threaten the ability to pump water. The Bureau of Reclamation may need to use the emergency pump to deliver water. The recommendation will be to postpone the Hinkle Reservoir Project.

3. Discussion and possible action on the FOWD replacing a water main in front of the FO Community Clubhouse as an unbudgeted project

- Vice President Marx provided the Board with an update on the Fair Oaks Recreation & Park District water main in front of the Community Clubhouse. The cost estimate is over \$100,000 and in lieu of the Fair Oaks Recreation & Park District paying for the relocation, FOWD will relocate it for an in-kind contribution of land for a new well site.
- Director Sarkovich stated that an agreement should be finalized prior to committing to the work.
- Director Page stated that this agenda item should be tabled and moved to the July Board Meeting.
- Director McRae stated that he would like more information about the agreement before moving forward.
- Director Sarkovich directed staff to develop an agreement with the Fair Oaks Recreation & Park District for the next Board Meeting.

4. Update and discussion on FOWD Corporate Yard Project (verbal)

- Operations Manager Huckaby provided the Board with an update on the FOWD Corporation Yard Project. A sign is posted on the property communicating the development proposal to the community.

5. Update and discussion on FOWD Groundwater Well Projects (verbal)

- Operations Manager Huckaby introduced Paul Siebensohn, FOWD’s Technical Services Manager, to the Board.

- Technical Services Manager Siebensohn provided an update on the FOWD Groundwater Well Projects.
 - Director McRae inquired about when the wells will be operational.
 - Technical Services Manager Siebensohn stated that the Skyway Well is projected to be operational in June of 2022 and the New York Well is projected to be operational 6-8 months later.
- 6. Update and discussion on the Northridge Elementary School Soccer Field Project (verbal)**
- Operations Manager Huckaby provided an update on the Northridge Elementary School Soccer Field Project. A three-inch meter for irrigation use is installed and staff is in the process of procuring the legal description of the property adjacent to the well site for future development.

VI. DISCUSSION AND ACTION ITEMS: NEW BUSINESS

- 1. Update and discussion on FOWD Water Supply for the month of May 2021**
- President Sarkovich stated that the water supply report for the month of May 2021 has been provided to the Board.
 - Director Page inquired as to when the Town Well will be operational.
 - Technical Services Manager Siebensohn replied that the Town Well should be operational by next week.
- 2. Update and discussion on FOWD drought and water reliability messaging**
- President Sarkovich stated the information is provided in the Board packet and the FOWD should request that rate payers reduce water usage by 10%.
 - Director Page stated that he agrees the FOWD should request rate payers to conserve on a voluntary basis.
 - Director McRae stated that people should continue to water their trees to prevent them from dying.
 - Vice President Marx stated that General Manager Gray presented to RWA the FOWD's plan to conserve water usage.
 - President Sarkovich directed staff to create a message requesting rate payers to conserve water.
 - San Juan Water District General Manager Helliker stated that he has communicated with General Managers in the wholesale area that San Juan Water District declared a stage 2 drought with 10% voluntary reduction of water use and 3 days a week water schedule.
- 3. Discussion and possible action on additional funding for 2021**
- President Sarkovich moved to authorize the General Manager to transfer from contingency, \$89,000, for hydrant upgrades and equipment repair projects.
- Vice President Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

4. Discussion and possible action on updated salary ranges for FOWD employees

President Sarkovich moved to approve the updated salary ranges as presented.

Director Page seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

5. Discussion and possible action on returning to in person FOWD Board meetings

- President Sarkovich stated the FOWD has legal authority to conduct the Board meetings by teleconference through June 15, 2021 and the District should transition to in person Board meetings starting in July.

President Sarkovich moved to approve in person Board meetings starting July.

Vice President Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

6. Discussion and possible action on an updated FOWD Policy No. 1010: “Conflict of Interest”

President Sarkovich moved to update the FOWD Policy No. 1010: “Conflict of Interest.”

Vice President Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

7. Discussion and possible action on an updated FOWD Policy No. 4060: “Chain of Command”

President Sarkovich moved to update the FOWD Policy No. 4060: “Chain of Command.”

Vice President Marx seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

8. Discussion and possible action on FOWD Resolution No. 21-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Authorizing Investment of Monies in the Local Agency Investment Fund”

President Sarkovich moved to approve FOWD Resolution No. 21-01: “A Resolution of the Board of Directors of the Fair Oaks Water District Authorizing Investment of Monies in the Local Agency Investment Fund.”

Vice President Marx Director McRae seconded the motion.

Motion carried with the following votes: Marx – aye, McRae – aye, Page – aye, and Sarkovich – aye.

Absent: Reid

VII. UPCOMING EVENTS

1. SJWD Finance Meeting – June 22, 2021

- Information Only

2. SJWD Board Meeting – June 23, 2021

- Information Only.

3. June 27-28 / CSDA GM Leadership Summit / Lake Tahoe

- Information Only.

VIII. REPRESENTATIVE REPORTS

1. Sacramento Groundwater Authority (SGA)

- Vice President Marx reported that the drought is a major issue and consensus from the experts is that this year drinking water will be available; however, another year of low moisture will be cause for worry. There is a move to merge RWA and SGA with the South Central Groundwater Association.

2. Regional Water Authority (RWA)

- None.

3. Sacramento Water Forum

- None.

IX. DIRECTORS’ REPORTS & COMMENTS

1. Budget Committee – (Sarkovich, Reid)

- None.

2. **Technical Advisory Committee – (Marx, McRae)**
 - None.
3. **Capital Improvement Committee – (Sarkovich, Reid)**
 - None.
4. **Personnel Committee – (McRae, Page)**
 - None.
5. **Public Relations Committee – (Page, Reid)**
 - None.
6. **Wholesale Water Agreement Ad-Hoc Committee – (Page, McRae)**
 - None.
7. **Carmichael Water District Ad-Hoc Committee – (Marx, McRae)**
 - None.

X. GENERAL MANAGER’S REPORT

1. **Maintenance Work Report**
 - Report provided, no discussion.
2. **Capital Projects Status Reports**
 - Director Page inquired on the status of the T-Main Replacement Master Plan.
 - Operations Manager Huckaby replied that staff will have a response at the next Board Meeting.
 - Director McRae directed staff to bring an update to the Board on the T-Main Replacement Master Plan at the July 2021 Regular Board Meeting.
3. **Authorizations of Additional Funding**
 - Report provided, no discussion.
4. **Water Transfer Status Report**
 - None.
5. **Claims Against District**
 - None.
6. **Employee Update**
 - Operations Manager Huckaby reported that the District is recruiting for the open DSO positions and a Lead Customer Service position.

7. Water Issues – Update on Regional Involvement

- None.

8. Other

- None.

XI. PUBLIC COMMENT

- None.

XII. ADJOURNMENT

With no further business to come before the Board, President Sarkovich adjourned the meeting at 7:38 p.m.

The Board approved the preceding minutes on July 12, 2021

Tom R. Gray
General Manager/Board Secretary

Date