



Policy Number:	6120
Policy Title:	Waste Recycling

1. What to recycle

1.1. Fair Oaks Water District will attempt to recycle materials in accordance with the Sacramento County Business Recycling Ordinance Number 17.

1.1.1. Paper

1.1.1.1. All clean and dry paper, whole or shredded, including:

1.1.1.1.1. Newspaper

1.1.1.1.2. Cardboard

1.1.1.1.3. Magazines

1.1.1.1.4. Catalogs

1.1.1.1.5. Phone books

1.1.1.1.6. Computer paper

1.1.1.1.7. Junk mail

1.1.2. Plastics

1.1.2.1. All clean and empty plastic food and beverage containers.

1.1.3. Aluminum cans

1.1.3.1. All empty aluminum cans.

1.1.4. Scrap Metal

1.1.5. Wood Pallets

2. Recycling requirements

2.1.1. Keep recyclable materials separate from the garbage.

2.1.2. Subscribe to a recycling service that collects recyclable materials.

- 2.1.3. Enter into a written service agreement with a franchised hauler of recyclable materials and/or complete and retain a self-hauling form on-site when self-hauling recyclable materials.
- 2.1.4. Place recycling containers in employee maintenance or work areas where recyclable materials may be collected and/or stored.
- 2.1.5. Prominently post signs in work areas where recyclable materials are collected and/or stored instructing employees about what and how to recycle.
- 2.1.6. In customer service areas, prominently place labeled containers and post notices near garbage bins to collect recyclable materials from customers.
- 2.1.7. Provide written instructions notifying employees about what and how to recycle.
- 2.1.8. Ensure that recyclable materials generated on-site will be taken to a recycling facility and not a landfill for proper disposal

3. Revenues

- 3.1. Revenues generated will go to the general fund.